

**TOWN OF OSCEOLA
BOARD OF SUPERVISORS MEETING
Tuesday April 12, 2011**

MINUTES

The Board of Supervisors of the Town of Osceola met for a regular monthly meeting Tuesday April 12, 2011 at 6:30 p.m. at the Osceola Town Hall, Dresser, Wisconsin.

CHAIRMAN SCHMIDT CALLED THE MEETING TO ORDER AT 6:30 P.M.

Chairman Schmidt introduced the new Board of Supervisors who were sworn in before the start of the meeting.

Chairman Schmidt thanked Eugene Lindholm for nearly 20 years of service as a Town Board Supervisor. Bob Wright was thanked for the many hours that he contributed to the Town since becoming supervisor in 2007. Steve Stroshane was thanked for his fortitude, commitment and time that he willingly gave to the town first as a supervisor and then chairman during his seven years in office.

Chairman Schmidt verified that the meeting agenda had been posted Friday April 1st, at the Town Hall, the Dresser Post Office, Rural American Bank and the Town of Osceola Website.

Chairman Schmidt led the PLEDGE OF ALLEGIANCE.

ROLL CALL:

PRESENT: Doug Schmidt, Mike Wallis and Dan Burch

ABSENT:

ALSO PRESENT: Steve Stroshane, Bob Wright, Gene Lindholm, Lorraine Rugroden, Bev Kobs, Suzy Burch, Kay Burch, John Adam, Julia Nelson-Savoy, Pete & Kathy Shay, Scott Geddes, Al Bader, Dodd Knutsen, Ron Strom, Dan Strobach, Carl Anderson, Ron & Caroline Gamache, Jon Everson, Cindy Stimmler, Wally Neumann, Kevin Christenson, Nolan Wall, Bruce Randall, Carly Carlson and others.

PRESENTATION OF BILLS: The Board audited the bills and approved for payment check numbers 12759 through 12795 with total disbursements of \$93,182.28.

AGENDA:

MOVED, SECONDED BY WALLIS/BURCH TO AMEND THE AGENDA AND MOVE AGENDA ITEM LINE EIGHT (AWARD 2011 TRIP-D PROJECT BID FOR 240TH STREET) TO LINE THREE AND APPROVE THE AGENDA FOR APRIL 12, 2011 MEETING. MOTION CARRIED UNANIMOUSLY.

PUBLIC COMMENT:

Bob Wright congratulated the new Board of Supervisors on being elected to the Town Board.

Gene Lindholm reminded the board that many people have moved into this community in the last 20 years because of its rural character and asked that the board maintain and not change the rural character of the Town.

MOVED, SECONDED BY WALLIS/BURCH TO APPROVE THE MARCH 14, 2011 REGULAR TOWN BOARD MEETING MINUTES, THE MARCH 28, 2011 SPECIAL TOWN BOARD MEETING MINUTES AND APRIL 4, 2011 SPECIAL TOWN BOARD MEETING MINUTES AS PRESENTED BY THE CLERK/TREASURER. MOTION CARRIED UNANIMOUSLY.

BUSINESS:

Resolution 11-04 To Reallocate Contingency Funds for Employee Disability

After working more than two years to set up a short term disability benefit, the Town Board of Supervisors approved a motion to proceed with offering short term disability to the Public Works Director and the Clerk-Treasurer pending approval of funding transfer. Resolution 11-04 reallocates budget money from the contingency fund to short term disability for 2011.

MOVED, SECONDED BY BURCH/WALLIS TO APPROVE RESOLUTION 11-04 TO REALLOCATE CONTINGENCY FUNDS FOR EMPLOYEE SHORT TERM DISABILITY. MOTION CARRIED UNANIMOUSLY.

Resolution is attached.

Resolution 11-05 To Authorize Signatures for Depository Accounts

A resolution has been written to authorize new signatures for depository accounts due to new board members being elected at the Spring Election. Signature cards will be signed by new board members and delivered to The River Bank, giving the new board authority to sign checks.

MOVED, SECONDED BY WALLIS/BURCH TO APPROVE RESOLUTION 11-05 TO AUTHORIZE SIGNATURES FOR DEPOSITORY ACCOUNTS. MOTION CARRIED UNANIMOUSLY.

Resolution is attached.

Award 2011 TRIP-D Project Bid for 240th Street

Scott Geddes, the Town's Engineer proposed quantity and cost adjustments for the 240th Street Trip-D project, reducing the cost that the town will pay to complete the project. The Board studied each proposed adjustment before Steve Stroshane discussed possible ways to reallocate funds that were budgeted for 2011 expenses but will likely remain unused in 2011.

MOVED, SECONDED BY SCHMIDT/WALLIS TO RECOMMEND THAT THE ELECTORATE VOTE TO APPROVE THE MOVING OF \$50,000 FROM CASH RESERVES TO HIGHWAY CONSTRUCTION. MOTION CARRIED UNANIMOUSLY.

MOVED, SECONDED BY WALLIS/BURCH TO RECESS THE TOWN BOARD MEETING AT 7:59 P.M. IN ORDER TO BEGIN THE ANNUAL MEETING. MOTION CARRIED UNANIMOUSLY.

MOVED, SECONDED BY WALLIS/BURCH TO RECONVENE THE TOWN BOARD MEETING AT 10:35 PM. MOTION CARRIED UNANIMOUSLY.

The Board agreed to use hot mix asphalt instead of HMA Pavement Type E-1 and accepted the remaining proposed changes to reduce the cost of the 240th Street TRIP – D Project. A Special Town Board meeting will be scheduled for April 25, 2011 at 6:30 p.m. to award the bid for the 240th Street TRIP – D Project.

2011 Lawn Mowing Bids

A lawn Mowing Bid was received from Willey's Lawn & Outdoor Service to mow lawns at Sand Lake Boat Landing, Dwight Lake Beach and the Town Hall. The bid is the same price as the last three years. The Town pays half of the lawn mowing cost at Sand Lake Boat Landing while the other half is paid by the Town of St Croix Falls.

MOVED, SECONDED BY WALLIS/BURCH TO ACCEPT ERIC WILLEY'S BID TO MOW LAWNS AT SAND LAKE, DWIGHT LAKE AND THE TOWN HALL FOR 2011. MOTION CARRIED UNANIMOUSLY.

Pleasant Prairie Cemetery Meeting Approval

Bob Clark has requested use of the Town Hall by Pleasant Prairie Cemetery for their annual meeting on April 26, 2011 at 7:00 p.m. It will be decided who will open the Town Hall for the meeting.

MOVED, SECONDED BY BURCH/WALLIS TO ALLOW THE PLEASANT PRAIRIE CEMETERY BOARD TO USE THE TOWN HALL FOR THEIR ANNUAL MEETING ON APRIL 26, 2011. MOTION CARRIED UNANIMOUSLY.

Plan Commission Appointments

Chairman Schmidt appointed Mike Wallis as board member on the Plan Commission for one year beginning April 12, 2011.

Three Town citizens have shown interest in being a citizen member on the Plan Commission. They include:

- Kathy Shay
- Bob Wright
- Ryan Lee

MOVED, SECONDED BY WALLIS/BURCH TO APPOINT BOB WRIGHT AS CITIZEN MEMBER TO THE PLAN COMMISSION TO REPLACE MIKE WALLIS FROM APRIL 12, 2011 TO APRIL 30, 2013. MOTION CARRIED 2 - 1. SCHMIDT VOTED NAYE

MOVED, SECONDED BY WALLIS/BURCH TO REAPPOINT RON STROM AND BOB CLARK AS CITIZEN MEMBERS TO THE PLAN COMMISSION FOR A THREE YEAR TERM BEGINNING MAY 1, 2011 AND ENDING APRIL 30, 2014. MOTION CARRIED UNANIMOUSLY.

Osceola Ambulance Board Appointments

Chairman Schmidt appointed Supervisor Burch to the Osceola Area Ambulance Board. He will be looking for someone to replace him as citizen member on the Osceola Area Ambulance board.

Amend Budget to Transfer \$50,000 From Cash Reserves for Increased Highway Construction

Town Electors did vote to amend 2011 highway expenditures to \$600,000 at the Annual Meeting. That is an additional \$36,439.66 above the \$563,560.34 that had been previously approved for 2011 highway expenditures at the November 8, 2010 Special Town Board Meeting. A resolution will be brought before the Town Board of Supervisors at the May 9, 2011 Town Board Meeting.

PLAN COMMISSION REPORT:

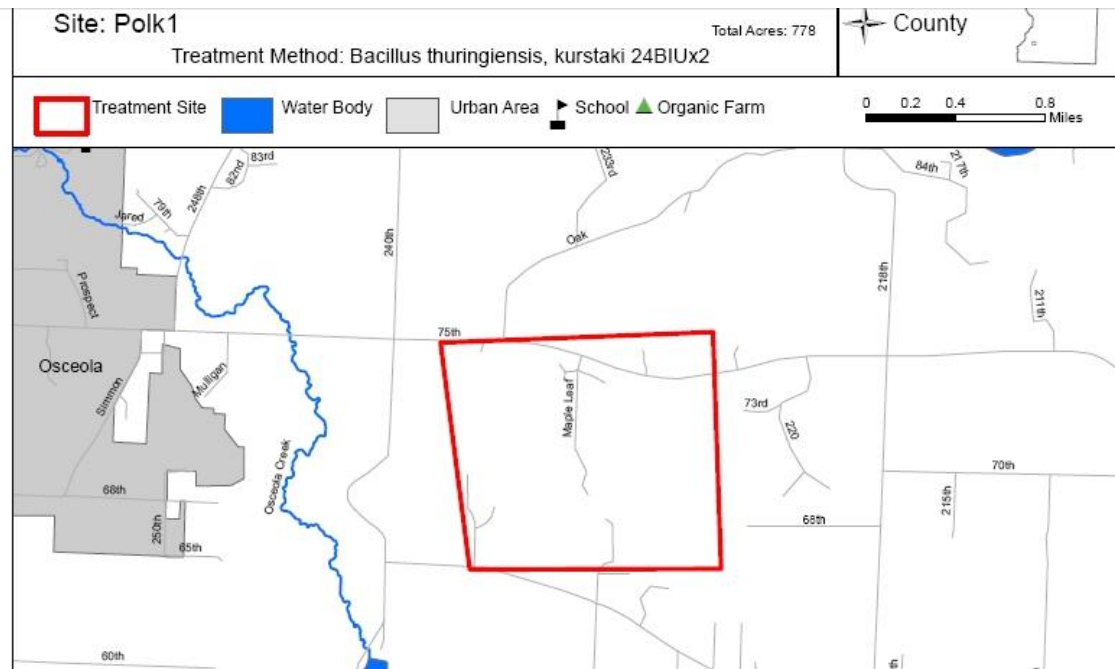
1. A concept plan for a 1-2 lot division along 200th Street (west side of Horse Lake) was discussed with Patricia St. Dennis.
2. The scope of work, from Stevens Engineering, for drafting a zoning ordinance was reviewed. The Town Board will discuss the scope after approval is given by the town electorate to proceed with analyzing town zoning.
3. The presentation on analyzing town zoning at the annual town meeting was discussed.
4. The meeting scheduled for April 25, 2011 will be canceled.

PATROLMAN'S REPORT:

The 2011 annual town road inspection is scheduled for Thursday April 21, 2011 at 12 noon.

CHAIRMAN'S REPORT:

1. A response to the attorney representing the Town on the writ of certiorari filed by Patricia St. Dennis has not been received.
2. The 240th Street road construction project came in significantly over the estimate. More detailed discussion on the issue will occur on a separate agenda item. Some reasons include:
 - a. Diesel fuel costs
 - b. Prevailing wage rates
3. The equipment maintenance, road maintenance and fuel categories in the budget are greater than expected for this time of year. Due to the long winter and the type of road clearing required, more fuel, salt-sand mix, and replacement blades were required. It is likely contingency funds will be required to address the overages. The price of diesel has contributed to the greater than expected fuel costs.
4. The State of Wisconsin will be spraying a 778 acre area in the Town of Osceola to slow the spread of the gypsy moth in May. Residents will be notified. A map of the area is shown below.



SUPERVISOR'S REPORT:

Supervisor Mike Wallis

None

Supervisor Dan Burch

None

CLERK/TREASURER'S REPORT:

Clerk/Treasurer Lorraine Rugroden reported that as of March 31, 2011 bank account balances were \$20,020.65 in the Town's checking account and \$392,537.00 in the Regular Money Market Account and C/D's and \$274,596.41 in the tax deposit account, amounting to combined total Cash-on-hand of \$687,154.06.

There were 599 voters at the April 5, 2011 Spring Election.

The Clerk-Treasurer will be attending the Wisconsin Municipal Clerks Association District meeting in Hudson on Thursday April 14, 2011.

SUBSEQUENT MONTH'S AGENDA DISCUSSION:

REGULAR TOWN BOARD MEETING;

Tuesday, May 9, 2011 7:00 p.m.

Agenda:

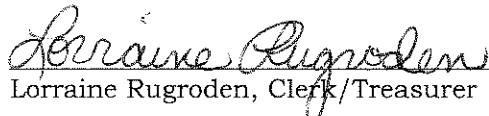
Stevens Engineers Scope of Service
Animal Warden

ADJOURNMENT:

MOVED, SECONDED BY WALLIS/BURCH TO ADJOURN THE APRIL 12, 2011 TOWN BOARD MEETING. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Board, the Meeting was adjourned at 11:12 p.m.

APPROVED: 5/9/2011


Lorraine Rugroden, Clerk/Treasurer

TOWN OF OSCEOLA

Polk County, Wisconsin

RESOLUTION 11- 04

A RESOLUTION TO REALLOCATE CONTINGENCY FUNDS BETWEEN BUDGET CATEGORIES

WHEREAS, the Town of Osceola budgeted \$15,000 into the contingency category in the 2011 budget and,

WHEREAS, the contingency category was intended to be reallocated throughout the year for unbudgeted and unanticipated expenditures and,

WHEREAS, \$15,000 remains unallocated from the contingency fund as of April 12, 2011 and,


WHEREAS, at the March 14, 2011 meeting, the Town Board of Supervisors by a vote of 2-1 approved offering a three month short term disability benefit to the Public Works Director and the Clerk-Treasurer that would go into effect after the seventh day of an accident and after the 14th day of an illness at the cost to the Town of \$750 for 2011 and,

WHEREAS, the Town Board of Supervisors by a vote of 2-1 approved May 1, 2011 as the benefit's beginning effective date pending approval of funding transfer of \$750 from the contingency fund to short term disability and,

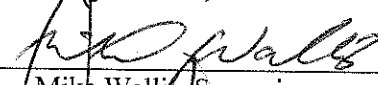
NOW THEREFORE IT IS RESOLVED that the Town of Osceola Town Board of Supervisors does hereby authorize the transfer of funds from the contingency category to the following budget item:

Short Term Disability: \$750

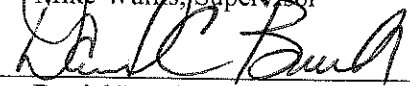
Dated this 12th Day of April 2011



Doug Schmidt, Chairman

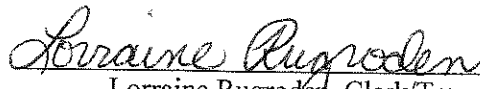


Mike Wallis, Supervisor



Daniel Burch, Supervisor

ATTEST:



Lorraine Rugroden, Clerk/Treasurer

Voice Vote
 Roll Call Vote
3 Yeas; 0 Nays; ___ Absent/Abstain

TOWN OF OSCEOLA

Polk County, Wisconsin

RESOLUTION 11- 05

RESOLUTION TO CHANGE SIGNATURES ON DEPOSITORY ACCOUNTS

WHEREAS, a new Town Board of Supervisors for the Town of Osceola was voted into office during the spring election and has officially taken office on April 12, 2011 and,

WHEREAS, signatures of the previous Town Board of Supervisors are no longer valid on the town's depository accounts and,

WHEREAS, the provisions of Wisconsin Statutes 66.0607(3) require two signatures for the disbursing of funds and,


NOW THEREFORE IT IS RESOLVED that the Town Board of Supervisors for the Town of Osceola approves and authorizes the following individuals

Doug Schmidt	Chairman
Mike Wallis	Supervisor
Daniel Burch	Supervisor
Lorraine Rugroden	Clerk-Treasurer


on the depository accounts located at the River Bank financial institution.

BE IT FURTHER RESOLVED that a copy of this resolution be filed with The River Bank financial institution.


Dated this 12th Day of April 2011



Doug Schmidt, Chairman



Mike Wallis, Supervisor



Daniel Burch, Supervisor

ATTEST:



Lorraine Rugroden, Clerk-Treasurer

Voice Vote
 Roll Call Vote
3 Yeas; 0 Nays; 0 Absent/Abstain