

**TOWN OF OSCEOLA
PLAN COMMISSION MEETING
AUGUST 22 2011
MINUTES**
www.townofosceola.com

The Plan Commission of the Town of Osceola met for a regular monthly meeting Monday, August 22, 2011 at 7:00 p.m. at the Town Hall, Dresser, Wisconsin.

The agenda for this meeting was sent for publication in The SUN newspaper and posted at the Town Hall, the Dresser Post Office, Frandsen Bank & Trust and the Town of Osceola Website on Friday August 12, 2011.

CHAIRMAN DOUG SCHMIDT CALLED THE MEETING TO ORDER AT 7:00 P.M.

ROLL CALL:

Present: Doug Schmidt, Mike Wallis, Bob Wright, Amy Middleton and Wally Neumann.

Absent: Ron Strom

ALSO PRESENT: Lorraine Rugroden - Clerk/Treasurer, Dan Burch, Wayne Swenson, Polk County Land Surveying Co. and Pete & Kathy Shay.

There WAS a majority of Plan Commission members present.

AGENDA APPROVAL:

MOVED, SECONDED BY MIDDLETON/NEUMANN TO AMEND THE AGENDA FOR THE, AUGUST 22, 2011 MEETING TO MOVE ZONING ORDINANCE DEVELOPMENT AHEAD OF ATVS ON TOWN ROADS. MOTION CARRIED 5 - 0.

MOVED, SECONDED BY MIDDLETON/WALLIS TO APPROVE THE AGENDA FOR THE, AUGUST 22, 2011 MEETING AS AMENDED. MOTION CARRIED 5 - 0.

Ron Strom arrived at 7:05 p.m.

MINUTES ACCEPTANCE:

MOVED, SECONDED BY MIDDLETON/WALLIS TO ACCEPT THE JULY 25, 2011 PLAN COMMISSION MEETING MINUTES. MOTION CARRIED 5 - 0. BOB WRIGHT ABSTAINED.

PUBLIC COMMENT:

Kathy Shay restated her interest in becoming a Plan Commission member.

BUSINESS:

Benson Lot Division

Wayne Swenson from Polk county Land Surveying Co. submitted a minor lot division for Rolyn Benson and co-owners Roger Benson, Juliet Benson and Rickie Benson. The property is located on CTH Y in the NE ¼ of the SE ¼ in section 14. The property address is 947 190th Street, Dresser, in the Town of Osceola. They are proposing to create a lot of 6 acres from a 40 acre parcel# 042-00263-0000 to include the house and out buildings. Polk County Land Surveying Co. has provided a CSM and aerial map showing names of neighboring land owners.

The Plan Commission discussed a shared driveway and easement that will be reserved to access 70 acres.

MOVED, SECONDED BY WRIGHT/STROM TO RECOMMEND THE TOWN BOARD APPROVE THE BENSON LOT DIVISION IN SECTION 14, T33N, R18W IN THE TOWN OF OSCEOLA, MOTION CARRIED 6 - 0.

Wayne Swenson requested that the Benson lot division be placed on the September 6, 2011 Town Board meeting agenda.

Zoning Ordinance Development

Nolan Wall from Stevens Engineers continued the discussion needed to develop a zoning ordinance. The Plan Commission discussed issues that were previously identified as needing to be addressed in the zoning ordinance. The Plan Commission also reviewed and discussed introduction and Administration/Enforcement sections of the ordinance that included:

Introduction

Authority
Purpose
Intent
Interpretation
Definitions

Administration and Enforcement

Zoning Administrator
Land Use Permit
Plan Commission
Board of Appeals
Conditions for Granting Variances
Impact Studies and Reports
Amendments
Violations and Penalties

A Wind Ordinance for the town was also discussed. The Town of Garfield is looking to adopt a Wind Ordinance in the near future. Once adopted, the town will examine their Wind Ordinance to gain information for a possible town wind ordinance.

The Plan Commission will be discussing zoning districts at the next Plan Commission meeting.

ATV's On Town Roads Discussion

The Plan Commission discussed opening up roads in the town to ATVs and how to go about determining which roads should be opened. ATV route signage and liability to the town was also discussed.

The Plan Commission will be looking at a map of the town and traffic counts for each road to help determine which roads will be opened to ATVs at the September 20, 2011 meeting. They will also be looking at maps of neighboring towns to determine which roads may connect to other ATV routes. The Plan Commission will look at creating an ATV Ordinance for the town.

Set Plan Commission Meeting Date

Chairman Schmidt has requested that the Plan Commission meeting date be changed from the fourth Monday of every month to the third Tuesday of every month, beginning in September, due to previous commitments.

MOVED, SECONDED BY SCHMIDT/MIDDLETON TO ADOPT RESOLUTION 11-11 TO SET THE PLAN COMMISSION MEETING DATE FROM THE FOURTH MONDAY OF EVERY MONTH TO THE THIRD TUESDAY OF EVERY MONTH. ROLL CALL VOTE, WRIGHT: ABSTAIN, STROM: YES, MIDDLETON: YES, WALLIS: YES, NEUMANN: YES, SCHMIDT: YES. MOTION CARRIED.

CHAIRMAN'S REPORT:

1. Citizens Advisory Committee meeting at the County is scheduled for August 31st at 6:30 p.m.
2. The Town is working to finalize liability insurance coverage before contracting with a new Animal Control Officer.
3. Kathy Shay's recommendation to the Plan Commission is being taken under consideration by Chairman Schmidt.
4. TRIP-D 240th Street project has a couple of areas that could use more gravel.

COMMISSION MEMBERS REPORTS:

Bob Wright recommended that the Zoning Ordinance Development section of the Plan Commission meeting be kept to one hour going forward.

SUBSEQUENT MONTH'S AGENDA DISCUSSION:

The next regular monthly Plan Commission meeting will be Tuesday September 20, 2011.

Agenda

Town Zoning
ATVs on Town Roads

ADJOURNMENT:

MOVED, SECONDED BY STROM/NEUMANN TO ADJOURN THE AUGUST 22, 2011 PLAN COMMISSION MEETING. MOTION CARRIED 6 - 0.

Being no further business to come before the Plan Commission, the meeting was adjourned at 9:38 p.m.

APPROVED 9/20/11

Lorraine Rugroden, Clerk-Treasurer