

**TOWN OF OSCEOLA
BOARD OF SUPERVISORS MEETING
Tuesday October 4, 2011**

MINUTES

The Board of Supervisors of the Town of Osceola met for a regular monthly meeting Tuesday October 4, 2011 at 7:00 p.m. at the Osceola Town Hall, Dresser, Wisconsin.

CHAIRMAN SCHMIDT CALLED THE MEETING TO ORDER AT 7:06 P.M.

Chairman Schmidt verified that the meeting agenda had been posted Friday September 23th, at the Town Hall, the Dresser Post Office, Frandsen Bank & Trust and the Town of Osceola Website.

Chairman Schmidt led the PLEDGE OF ALLEGIANCE.

ROLL CALL:

PRESENT: Doug Schmidt, Mike Wallis and Dan Burch

ABSENT:

ALSO PRESENT: Lorraine Rugroden – Clerk/Treasurer, Katherine Burch, Briana Fetter, Dodd & Nancy Knutsen, Samantha Nelson, Ron Gamache, Bob Wright and Carl Anderson.

PRESENTATION OF BILLS: Bills have been audited and check numbers 12951 through 12976 have been approved for payment by all Board of Supervisors, with total disbursements of \$224,110.31.

AGENDA:

MOVED, SECONDED BY BURCH/WALLIS TO APPROVE THE AGENDA FOR OCTOBER 4, 2011 MEETING. MOTION CARRIED UNANIMOUSLY.

PUBLIC COMMENT:

Bob Wright stated that he agreed with Supervisors Burch and Wallis regarding appointing a Plan Commission member. He went on to say that the work performed by the previous Plan Commission and Town Board should be respected by the current Board.

Bob Wright feels that he understands the issues regarding finding a Plan Commission member that the entire Town Board can support and suggested that the Town Chairman consider Carl Anderson for the position of Plan Commission member.

Nancy Knutsen asked the board to reconsider moving the night of the Town Board meetings back to Monday nights because many people remember the meeting as being on Monday nights. She stated that it has been an institution and she has not heard a good reason for changing it.

MOVED AND SECONDED BY WALLIS/BURCH TO APPROVE THE SEPTEMBER 6, 2011 REGULAR TOWN BOARD MEETING MINUTES AS PRESENTED BY THE CLERK/TREASURER. MOTION CARRIED UNANIMOUSLY.

Resolution 11-17 Town Fee Schedule

The board is establishing a fee schedule that will list all the fees that have been set forth by the Town as noted in the Town's code of ordinances and resolutions. The board reviewed the fee schedule and discussed raising the dog license fees by \$2.00 per dog license to cover insurance expenses incurred with the new Animal Control Officer.

MOVED AND SECONDED BY BURCH/WALLIS TO INCREASE THE DOG LICENSE FEE FROM \$5.00 TO \$7.00 FOR SPAYED OR NEUTERED DOGS AND INCREASE THE DOG LICENSE FEE FROM \$10.00 TO \$12.00 FOR UNSPAYED OR NEUTERED DOGS. MOTION CARRIED UNANIMOUSLY.

The board clarified fees charged by the Town Board to reviews lot divisions requiring a certified survey map.

MOVED AND SECONDED BY BURCH/WALLIS TO ADOPT RESOLUTION 11-17 TO ESTABLISH A FEE SCHEDULE IN THE TOWN OF OSCEOLA. MOTION CARRIED UNANIMOUSLY.

The board will review the fee schedule on an annual basis for the purpose of adjusting and updating the fees charged by the Town.

Appoint Plan Commission Member

Carl Anderson stated his interest in filling the vacant seat on the Plan Commission. Carl gave his credentials and answered a number of questions.

Kris Braml, who had previously stated her interest in becoming a Plan Commission member and gave her credentials at the September Town Board meeting, also provided the Board with answers to the same questions.

Board members voiced their opinions before Chairman Schmidt appointed Kris Braml to the Plan Commission.

MOVED AND SECONDED BY WALLIS/BURCH TO APPROVE KRIS BRAML AS MEMBER TO THE PLAN COMMISSION. MOTION CARRIED UNANIMOUSLY.

Chairman Schmidt thanked Carl Anderson for his time.

TRI & TRID Road Projects and Funding

The Town will be applying for a 2012-2013 TRI Town Road Improvement Project grant for 240th Street south of CTH M to the town line. Due to the size of the project, the town will determine the location of the project to be submitted for consideration. The remainder of the road will be completed another year. The Town is looking at replacing a culvert at the south end of 240th Street (town line), which will be completed before repaving is done. Paperwork for the grant will be turned in to the Polk County Highway Department before November 1, 2011.

Plow Truck Purchase - Discussion

John Adam, Public Works Superintendent has been getting estimates for a new plow truck that was scheduled to be purchased in 2012 to replace the 1991 Ford plow truck. He will bring estimates before the board to study before the board makes a final decision. The board discussed the process that the town will go through before approving the purchase of a plow truck and attachments.

Chain Saw Purchase

John Adam, Public Works Superintendent has informed the board that the used chain saw that was purchased a couple of years ago by the Town will cost more to fix than purchasing a new one. He also stated that he will need to purchase chaps. The board felt that John should get at least two estimates and after further discussion the board made the following motion.

MOVED AND SECONDED BY SCHMIDT/WALLIS TO OK MIKE WALLIS TO WORK WITH JOHN ADAM TO PURCHASE A CHAIN SAW AND CHAPS NOT TO EXCEED \$750. MOTION CARRIED UNANIMOUSLY.

PLAN COMMISSION REPORT:

1. Chairman Schmidt thanked the Plan Commission for their efforts in creating a map of roads open to ATVs.
2. Polaris has shown interest in funding signs for ATV routes in the Town. Chairman Schmidt will send a letter, detailing the number of signs needed to open up ATV routes.
3. Lotus Lake ATV Club has also shown interest in helping with ATV signs.

PUBLIC WORKS REPORT:

No Report

CHAIRMAN'S REPORT:

1. The Town of Osceola has signed an Animal Control Officer contract with Dan Hoverman.
2. The 240th Street TRIP – D project needs a couple of loads of gravel in order to bring the road up to specifications before final payment.

SUPERVISOR'S REPORT:

Supervisor Mike Wallis

None

Supervisor Dan Burch

Osceola Area Ambulance Service called a meeting to discuss purchasing a used ambulance to increase runs.

CLERK-TREASURER'S REPORT:

Clerk-Treasurer Lorraine Rugroden reported that as of September 30, 2011 bank account balances were \$26,984.05 in the Town's checking account and \$317,483.72 in the Regular Money Market Account and C/D's and \$4,778.89 in the tax deposit account, amounting to combined total Cash-on-hand of \$349,246.66.

SUBSEQUENT MONTH'S AGENDA DISCUSSION:

REGULAR TOWN BOARD MEETING; Note, due to the Budget Hearing & Special Town Meeting scheduled for 8:00 p.m. on November 1, 2011, the Town Board meeting on November 1, 2011 will begin at 6:30 p.m.

Tuesday, November 1, 2011 6:30 p.m.

Agenda:

1. ATVs on Town Roads
2. Plow Truck Purchase

ADJOURNMENT:

MOVED, SECONDED BY BURCH/WALLIS TO ADJOURN THE OCTOBER 4, 2011 TOWN BOARD MEETING. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Board, the Meeting was adjourned at 8:24 p.m.

APPROVED: 11/1/2011

Lorraine Rugroden, Clerk/Treasurer