

**TOWN OF OSCEOLA
BOARD OF SUPERVISORS MEETING
Tuesday December 6, 2011**

MINUTES

The Board of Supervisors of the Town of Osceola met for a regular monthly meeting Tuesday December 6, 2011 at 7:00 p.m. at the Osceola Town Hall, Dresser, Wisconsin.

CHAIRMAN SCHMIDT CALLED THE MEETING TO ORDER AT 7:00 P.M.

Chairman Schmidt verified that the meeting agenda had been posted Friday November 25th, at the Town Hall, the Dresser Post Office, Frandsen Bank & Trust and the Town of Osceola Website. A meeting notice was also published in The Sun.

Chairman Schmidt led the PLEDGE OF ALLEGIANCE.

ROLL CALL:

PRESENT: Doug Schmidt, Mike Wallis and Dan Burch

ABSENT:

ALSO PRESENT: Lorraine Rugroden – Clerk/Treasurer, John Adam, Gary Lee from Astleford International and Lee Boetcher.

PRESENTATION OF BILLS: Bills have been audited and check numbers 13011 through 13042 have been approved for payment by Chairman Schmidt and Supervisor Burch, with total disbursements of \$45,529.39. Supervisor Wallis will complete his part of the audit after the meeting.

AGENDA:

MOVED, SECONDED BY WALLIS/BURCH TO AMEND THE AGENDA TO MOVE PLOW TRUCK PURCHASE TO THE TOP OF THE LIST AND APPROVE THE DECEMBER 6, 2011 MEETING AGENDA. MOTION CARRIED UNANIMOUSLY.

PUBLIC COMMENT:

None

MOVED AND SECONDED BY WALLIS/BURCH TO APPROVE THE NOVEMBER 1, 2011 REGULAR TOWN BOARD MEETING MINUTES, THE NOVEMBER 1, 2011 BUDGET HEARING & SPECIAL TOWN MEETING MINUTES AND THE NOVEMBER 15, 2011 SPECIAL TOWN BOARD MEETING MINUTES AS PRESENTED BY THE CLERK/TREASURER. MOTION CARRIED UNANIMOUSLY.

Plow Truck Purchase

Bids for a new plow truck were submitted. The Board reviewed and discussed the bids before awarding the bid to Astleford International for a 7500 International Chassis.

Cost of Chassis before Trade in:	\$84,336
Trade-in of old Ford Truck:	<u>\$ 8,000</u>
Cost with Trade-in:	\$76,336
5 Year Warranty	<u>\$ 740</u>
Total	\$77,076

The Town will try to sell the old plow truck out-right. If not sold by the time the Town takes possession of the new truck, the Town will trade-in the old truck. The new truck is expected to be delivered in six months.

MOVED AND SECONDED BY BURCH/WALLIS TO APPROVE THE PURCHASE OF A 7500 INTERNATIONAL CHASSIS FROM ASTLEFORD NOT TO EXCEED \$84,336.

MOVED AND SECONDED BY BURCH/WALLIS TO AMEND THE MOTION TO APPROVE THE PURCHASE OF A 7500 INTERNATIONAL CHASSIS FROM ASTLEFORD NOT TO EXCEED \$84,336 AND A WARRANTY FOR \$740. MOTION CARRIED UNANIMOUSLY.

Equipment bids will be discussed and may be awarded at the January 3, 2012 Town Board meeting.

Appointment of Election Officials for 2012-2013

Twenty one residents from the town have filled out an election inspector application and stated their interest in serving as an election inspector. Three of the twenty one have taken additional training to serve as Chief Election Inspectors. They are Bev Kobs, Carl Anderson and Nancy Knutsen for the 2012 - 2013 term. The list was presented to the Town Board and Chairman Schmidt nominated the 21 election inspectors for the 2012 - 2013 term.

MOVED, SECONDED BY WALLIS/BURCH TO APPROVE THE 21 PERSONS IDENTIFIED ON THE LIST AS ELECTION INSPECTORS FOR THE 2012 - 2013 CALENDAR YEARS. MOTION CARRIED UNANIMOUSLY.

Resolution 11-20 was signed by the board.

Second-hand Dealers License Renewal

James Dallager and Beverly Lee doing business as J & B Antiques have completed paperwork to renew their second-hand dealer license for 2012. J & B Antiques has requested a secondhand article dealer license and has paid the fee required by the State.

MOVED, SECONDED BY BURCH/WALLIS TO APPROVE THE ISSUANCE OF A SECONDHAND ARTICLE DEALER LICENSE TO J & B ANTIQUES FOR THE 2012 CALENDAR YEAR. MOTION CARRIED UNANIMOUSLY.

Resolution 11-18 Approve 2012 Ambulance Contract With SCVEMS

The Town of Osceola has previously entered into an agreement with SCVEMS to provide ambulance services for the portion of the Town that is north of CTH F, in September of this year when SCVEMS purchased the ambulance service from Life Link III. That agreement will end December 31, 2011. SCVEMS provides 24/7 Advanced Life Support Paramedic Service and is asking the Town to contribute \$10 per one-third the capita each year. Chairman Burch would like the Town to negotiate with SCVEMS to lower the cost due to the Town paying a lesser rate of \$8.50 per capita in 2012 for Intermediate Life Support/Volunteer service provided by Osceola Area Ambulance Service.

Chairman Schmidt agreed to contact SCVEMS to negotiate a lesser contract and will report back to the Board during a Special Town Board meeting tentatively scheduled for December 27, 2011.

New Computer for Public Works

The Town has budgeted for a new computer for the Public Works Department in 2011 and has obtained quotes from AMCI and Croix Computer Consultants. The Board reviewed the quotes and authorized Chairman Schmidt to contact the two businesses that provided quotes and determine what specifications are needed before purchasing a computer for the Public Works department.

MOVED AND SECONDED BY WALLIS/BURCH TO AUTHORIZE CHAIRMAN SCHMIDT TO DETERMINE THE SPECIFICATIONS NEEDED AND PURCHASE A NEW COMPUTER FOR THE TOWN PUBLIC WORKS DEPARTMENT NOT TO EXCEED \$2,000.

Resolution 11-19 To Reallocate Contingency Funds Between Budget Categories

A resolution was written to move \$10,350 from the contingency fund to several accounts that are over budget for this year. They include:

Election Supplies	\$2,275
Election Wages:	\$1,100
Engineering/Project Mgmt:	\$ 575
Public Works Insurance:	\$ 400
Public Works Fuel:	\$3,500
<u>Equip Repairs & Maintenance:</u>	<u>\$2,500</u>
Total	\$10,350

MOVED AND SECONDED BY BURCH/WALLIS TO APPROVE RESOLUTION 11-19 TO REALLOCATE CONTINGENCY FUNDS BETWEEN BUDGET CATEGORIES. MOTION CARRIED UNANIMOUSLY

Conceal & Carry Discussion

On November 1, 2011, Wisconsin Act 35 made concealed carrying of weapons legal in the state of Wisconsin for those who have obtained a concealed carry license. Municipalities may create local ordinances that restrict areas where firearms may be discharged that would be applicable in the vast majority of instances. Municipalities may only restrict the carrying of concealed weapons from the inside of municipal buildings or municipal organized events by posting signs in a prominent place near all entrances. Chairman Schmidt wanted to get the Board's opinion on whether the Town should post conceal & carry signs. After discussing the subject, Board members were not in favor of posting signs.

Review Chapter 14 Nonmetallic Mineral Extraction Permit & Regulation Ordinance Blasting Requirement

Phil Haas with Haas & Sons is questioning whether they are able to conduct blasting to remove a rock shelf in order to explore more sand and gravel. The Board reviewed the application they had filled out for an existing operation and determined that blasting was not included in the original request and that they would have to go through a process to determine if it meets the requirements of the Town's Chapter 14 Nonmetallic Mineral Extraction Permit & Regulation Ordinance and other regulatory laws.

Supervisor Burch will speak to Phil Haas and inform him that blasting is not in their original permit, find out what he has in mind and report back to the Board at the next Town Board Meeting January 3, 2011.

CSM Program for Website

JJ Web Services, the Town's website designer has recommended the purchase of a CMS software program in order for the Town to have more control of the edits and updates on the website. Frustrations with the current functions of the website were discussed and Chairman Schmidt will contact Jolene from JJ Web Services to voice the Town's concerns. He will also obtain more information on the CMS software before determining if the Town should purchase the software.

MOVED AND SECONDED BY WALLIS/BURCH TO APPROVE PURCHASE OF THE CMS PROGRAM PROVIDED BY JJ WEBSERVICE FOR THE TOWN WEBSITE NOT TO EXCEED \$375.

MOVED AND SECONDED BY WALLIS/BURCH TO AMEND THE PREVIOUS MOTION AND GIVE THE CHAIRMAN THE AUTHORITY TO DETERMINE IF THE TOWN SHOULD PURCHASE THE CMS SOFTWARE FROM JJ WEB SERVICE. MOTION CARRIED UNANIMOUSLY.

PLAN COMMISSION REPORT:

- The Plan Commission had a question and answer session on ATVs on Town Roads at the November 15th meeting when they invited:
 - Greg Olsen – Wisconsin ATV Association
 - Tamera Larson – Polk County Deputy
 - Shaun Tyznik – DNR Conservation Warden

PUBLIC WORKS REPORT:

No Report

CHAIRMAN'S REPORT:

- 240th St TRIP-D Project paper work is in the County Highway Commissioners office before being sent to the State for reimbursement.
- The Town was informed that they were awarded TRI Road Project funding in the amount of \$16,452.07 for 240th Street in 2013.
- The DNR has approved the project to replace a culvert at 240th Street south of 60th Avenue in 2012.

SUPERVISOR'S REPORT:

Supervisor Mike Wallis

None

Supervisor Dan Burch

An Osceola Area Ambulance Service meeting was held on November 8, 2011 for the purpose of discussing the purchase of a used ambulance.

The gala that raised money for area ambulance services was a big success.

CLERK-TREASURER'S REPORT:

Clerk-Treasurer Lorraine Rugroden reported that as of November 30, 2011 bank account balances were \$3,430.54 in the Town's checking account and \$268,869.98 in the Regular Money Market Account and C/D's and \$4,780.09 in the tax deposit account, amounting to combined total Cash-on-hand of \$277,080.61.

Tax Update

Mill rate calculations have been sent to the County Treasurer. The lottery credit and first dollar credit amounts from the state have recently been sent to the County Treasurer and she is in the process of making final calculations. Mailcom will be printing our tax bills and inserts before sending out in mid December.

SUBSEQUENT MONTH'S AGENDA DISCUSSION:

REGULAR TOWN BOARD MEETING;

Tuesday, January 3, 2012 7:00 p.m.

Agenda:

- ATV Route Donation Update
- Public Works Computer Update
- Website Update
- SCVEMS Ambulance Contract Update
- Haas Update

A Special Town Board Meeting is tentatively scheduled for December 27, 2011 at 6:00 p.m. to conduct year end business and personnel evaluations.

ADJOURNMENT:

MOVED, SECONDED BY BURCH/WALLIS TO ADJOURN THE DECEMBER 6, 2011 TOWN BOARD MEETING. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Board, the Meeting was adjourned at 9:44 p.m.

APPROVED: 1/3/2012

Lorraine Rugroden, Clerk/Treasurer