

Public Hearing on the proposed application for the 2011 Community Development Block Grant Funds  
February 6, 2012 6:45 pm to 7:00 pm

Public Hearing called to order by President Guy Williams.

Members present: Guy Williams, Mike Voltz, Josh Hallberg, Jeff Reed, Geno D'Agostino, Chris Sondrol

Members absent: Caroline Rediske

The public is invited to attend to learn about the CDBG program, to help identify additional local housing and community development needs, and to comment on the activities proposed to be included in the CDBG application. Janet Zimmer, Cedar Corporation was present to discuss with the board and the public the application for the 2011 Community Development Block Grant.

Public Hearing closed by President Guy Williams.

Regular Meeting of Trustees February 6, 2012 7:00 pm to 8:00 pm

Meeting called to order by President Guy Williams.

Unapproved minutes

Members present: Guy Williams, Mike Voltz, Josh Hallberg, Jeff Reed, Geno D'Agostino, Chris Sondrol

Members absent: Caroline Rediske

Public Comments were heard from Carl Holmgren. He encourages the public to walk the trails created at Balsam Branch.

**Motion by Mike Voltz to approve the agenda as presented. Seconded by Chris Sondrol. All in favor. Carried.**

Minutes from the previous board meeting & special board meeting were presented. **Motion by Jeff Reed to approve the board minutes as presented. Seconded by Geno D'Agostino. All in favor. Carried.**

Resolution 2012-03 Adopting a Citizen Participation Plan in association with the Community Development Block Grant was presented to the board to consider. **Motion by Geno D'Agostino to approve Resolution 2012-03 Adopting a Citizen Participation Plan. Seconded by Mike Voltz. On roll call: Chris Sondrol, yes; Geno D'Agostino, yes; Jeff Reed, yes; Josh Hallberg, yes; Mike Voltz, yes; Guy Williams, yes. Carried.**

Ordinance 2012-01 Adopting Fair and Open Housing in association with the Community Development Block Grant was presented to the board to consider. **Motion by Chris Sondrol to approve Ordinance 2012-01 Adopting Fair and Open Housing. Seconded by Jeff Reed. On roll call: Chris Sondrol, yes; Geno D'Agostino, yes; Jeff Reed, yes; Josh Hallberg, yes; Mike Voltz, yes; Guy Williams, yes. Carried.**

Adoption of Residential Anti-displacement and Relocation Plan in association with the Community Development Block Grant was presented to the board to consider. **Motion by Mike Voltz to approve the adoption of Residential Anti-displacement and Relocation Plan. Seconded by Josh Hallberg. On roll call: Chris Sondrol, yes; Geno D'Agostino, yes; Jeff Reed, yes; Josh Hallberg, yes; Mike Voltz, yes; Guy Williams, yes. Carried.**

Resolution 2012-06 Authorizing Submission of the CDBG Housing Application in association with the Community Development Block Grant was presented to the board to consider. **Motion by Josh Hallberg to approve Resolution 2012-06 Authorizing Submission of the CDBG Housing Application. Seconded by Jeff Reed. On roll call: Chris Sondrol, yes; Geno D'Agostino, yes; Jeff Reed, yes; Josh Hallberg, yes; Mike Voltz, yes; Guy Williams, yes. Carried.**

Street Committee Report was given by Jeff Reed. The BLPRD Bridge Project plans are moving ahead. The Committee recommends to the board to explore the possibility of installing a sidewalk on West Main Street from Holiday to Eagle Drive.

Cedar Corporation presented a proposal to assist the Village with determining a route for pedestrian traffic along State Highway 46 (West Main Street). The fee for the service is \$1500.00. **Motion by Jeff Reed to accept and approve the proposal from Cedar Corporation for \$1500.00. Seconded by Geno D'Agostino. All in favor. Carried.**

Cedar Corporation presented a proposal to assist the Village with updating its Outdoor Recreation Plan. The fee for the service is \$500.00. **Motion by Chris Sondrol to accept and approve the proposal from Cedar Corporation for \$500.00. Seconded by Mike Voltz. All in favor. Carried.**

Kasey Weber, Program Coordinator for a nonprofit day program, Day Friends serving individuals with early memory loss, Alzheimer's Disease and those with similar needs was present to inform the public about the program. They are located at 101-150<sup>th</sup> Street, Balsam Lake & are open Monday-Friday from 7:30 am to 5:00 pm.

Serenity House gave their annual report to the board.

Monthly Chamber of Commerce Report presented by Carl Holmgren. The Winter Fest activities were very successful.

Monthly Library Report presented by Librarian Director Linda Heimstead.

The Building Committee Report was given by Guy Williams. The committee recommends to the board to allow the library to move ahead with the bidding process based on the proposed plans to expand the library in its existing location. **Motion by Jeff Reed to receive bids in regards to the construction and electrical work for the expansion of the library. Seconded by Mike Voltz. All in favor. Carried.**

Monthly Fire Report presented by Fire Chief Tom Mabry.

Guidelines of the Balsam Lake Volunteer Fire Department was presented to the board to adopt and approve. **Motion by Josh Hallberg to adopt and approve the Guidelines of the Balsam Lake Volunteer Fire Department as presented. Seconded by Geno D'Agostino. All in favor. Carried.**

Resolution 2012-05 Fire Department Positions and Pay Scale was presented to the board to consider. **Motion by Chris Sondrol to approve Resolution 2012-05 Fire Department Positions and Pay Scale. Seconded by Josh Hallberg. On roll call: Chris Sondrol, yes; Geno D'Agostino, yes; Jeff Reed, yes; Josh Hallberg, yes; Mike Voltz, yes; Guy Williams, yes. Carried.**

Monthly Police Report presented by Police Chief Tom Thompson.

The Public Protection Committee Report was given by Geno D'Agostino. The Committee recommends to the board to approve hiring Steven Clayton as the primary part time police officer and to approve hiring Adam Wallin and Tyler Nelson as additional part time police officers to work during the summer events and water patrol. Steven Clayton was present and introduced to the board. **Motion by Mike Voltz to approve hiring Steven Clayton, Adam Wallin and Tyler Nelson as part time police officers. Seconded by Chris Sondrol. All in favor. Carried.**

The Sewer Water Committee Report was given by Josh Hallberg. The committee met to discuss Wisconsin Payments, an online service which allows utility customers to pay their bills online; cameras at the sewer plant; projects for 2012 and discussion on pursuing a water rate increase with the PSC.

A proposal to amend ordinance 286-8 Snowmobile traveling within the Village limits. The board was in agreement with the proposal and it will be brought back to be approved as an amendment to the ordinance at the March board meeting.

A notice of disallowance of claims of Gregory Moore against the Municipality of Balsam Lake was presented to the board. **Motion by Mike Voltz to deny the claims of Gregory Moore against the Village of Balsam Lake dated the 26<sup>th</sup> of July, 2009. Seconded by Josh Hallberg. All in favor. Carried.**

**Motion by Geno D'Agostino to appoint Deb Johnson to the Zoning Board of Appeals as an alternate member. Seconded by Chris Sondrol. All in favor. Carried.**

Committee meetings set for January

Park Committee	February 13 <sup>th</sup> 10:00 am	Update the outdoor rec plan
Smart Growth Committee	February 13 <sup>th</sup> 11:00 am	
Water Sewer Committee	February 20 <sup>th</sup> 6:00 pm	

Vouchers were presented to the board. **Motion made by Mike Voltz to approve vouchers as presented. Seconded by Chris Sondrol. All in favor. Carried.**

Treasurers Report was presented to the board. **Motion made by Jeff Reed to approve the Treasurers Report as presented. Seconded by Geno D'Agostino. All in favor. Carried.**

**Motion made by Jeff Reed to approve Operators License #647-648 as presented. Seconded by Mike Voltz. All in favor. Carried.**

Motion to adjourn by Mike Voltz. Seconded by Geno D'Agostino. Carried.

Lori Duncan, Village Clerk Treasurer