

**COOPERATIVE BOUNDARY COMMITTEE**  
**VILLAGE OF DRESSER & TOWN OF OSCEOLA**  
**MINUTES – JANUARY 23, 2017**

Pursuant to due call and notice thereof, a Cooperative Boundary Committee meeting was held on Monday, January 23, 2017, in the Dresser Municipal Office, 102 W Main Street, Dresser WI. Clerk Jodi Gilbert called to order the meeting at 6:45 PM. Roll Call was taken. Members of the committee present: Mike Wallis, Jim Thanig, and Wayne Moberg. Neil Gustafson was Absent. Also present Jodi A Gilbert, Clerk/Treasurer Village of Dresser and Attorney Tim Laux. Members of the public present: The Standard Press/Ledger Newspaper and The Inter-County Leader newspapers were present.

Citizen Comments - Nothing was stated.

Discussion was held regarding the development of a Cooperative Boundary Agreement between the Village of Dresser and the Town of Osceola. Attorney Tim Laux was present to review the agreement with the committee. Gilbert turned the meeting over to Attorney Tim Laux. Laux stated I reviewed the State Statutes to see if what the law requires has been addressed in the draft plan. The thing that jumped out at me was that municipalities shall prepare a boundary agreement with the purpose of planning and guiding a municipality and that this is accomplished by being consistent with their Comprehensive Plans. I reviewed the agreement to see what was in there and in doing that I failed to come up with contents of the plan that describe how it is consistent with each Comprehensive Plan. That is not a hard thing to do – in order to meet that criteria you need to go to each municipalities Comprehensive Plan and review sections such as Intergovernmental Cooperation. These sections talk about adjacent lands and how local governments are going to handle them. Page 103 of the Town of Osceola’s Plan and in the Village’s Plan you have a similar part on page 2-14. Probably because the law required it both municipalities already discussed this topic when they created their plans. You talked about how you would work with municipalities on your borders. You are already engaged in it. The people in Madison are going to be looking at the boundary agreement and making sure that it is in keeping with the Village of Dresser’s Comprehensive Plan and the Town of Osceola’s Comprehensive Plan, especially the Intergovernmental Cooperation portion. You need to state in the Cooperative Boundary Plan how it calls for that policy to be handled. You need to put all of the pieces together so it is straight forward – these are guiding documents. For instance where there is residential development and is it compatible to that area it is intended especially in regards to roads, utilities, etc.. Can you maintain and expand that type of development. You will also find in the Comprehensive Plans that there are some areas that are not compatible. Some places just don’t make sense and back in 2009 the Comprehensive Plans identified those areas. Now you need to put this information into the Cooperative Boundary Agreement. So overall that is the only thing that is lacking, but if it is missing and the DOA goes down the check list it is going to come right back to you. The job that needs to be done is to go through the Comprehensive Plans and tie those areas into the Cooperative Boundary Plan. This will help the plan sail right through the approval

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process. It is better to catch it now than to send it down and have them to look at it and have it come right back with a possible explanation if any on how to fix this. So you have all of the pieces and now it is a matter of going through them and connecting the dots.

Wallis asked do we do this as a committee. Laux stated it is a big job but if everybody took a part and picked out the highlights. Wallis continued so there is some similar wording but it is just not as specific as it should be. When reviewing the Comprehensive Plan you are looking for anything that refers to a Cooperative Boundary Plan. Laux stated to answer your question. Looking for a how to mechanism. I think it should be your commissions job – have the Dresser people identify the items that are directly related to the Cooperative Boundary Plan and then identify how you would accomplish that. Same thing for the Town of Osceola. Laux stated I would be happy to help with it. There are going to be some chapters in the Comprehensive Plans that just don't matter. The chapters that talk about this in each Plan are where you need to start. I would suggest focusing on the Intergovernmental Section of your Plan. Laux continued I could then look at the other chapters. There will need to be another work session where you discuss the issues you identified in both documents and then get to the point where you tie them together and add on how you are going to do it. This really is the key that the DOA will be looking at – did you do what they asked. Wallis stated so identify the items in each plan and link them together – where do they actually go in the Cooperative Boundary Agreement? Laux stated it may need to be an additional section. Wallis asked how much more wording are you thinking – Laux stated a couple of pages. You have 90% of what is needed already. You don't have to recreate the wheel. You are just hooking them together. When you look at approval of a Cooperative Boundary Plan – what is the DOA looking for. Wallis stated we did lean on our Comprehensive Plans a lot when we were looking at the growth areas. The law has a check list. It can be done. It may take a little homework. It is all on how you want to go about it. Laux asked how have you been doing your other work on this. Wallis stated we started with a sample and we cut/paste – I have been keeping all of the edits. Laux you can do this the same way but reference you're Comprehensive Plans. Laux stated I would rather comment/edit instead of being the author on this. You are the elected officials. I would be happy to do a work session with you. I think a better procedure is to have you write it up and I can edit and give you suggestions. You are going to do a good job. Remember you are not recreating the wheel you are adding to the existing document. Wallis stated I am on board with what you are suggesting. I can take the Town's Plan and pull out what is needed. Thanig stated myself and Moberg can do the same thing with the Dresser Plan. Are there any other questions. Thanig stated just for clarification – I need to find everything that is relating to a Cooperative Boundary Plan. Laux stated look at the Intergovernmental Section. This is a big task. Most of this follows into the law already. Wallis stated we are taking what is in the Comprehensive Plans and pulling out the ideas on why we did the following. Both Comprehensive Plans are our starting points. Again where should this information go? Laux stated I would put it in the front of the document – the DOA office will get the message right away. This is how the Cooperative Boundary Plan is consistent with the Comprehensive Plans. One sentence will not do it.

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This may look like a long winded table of contents. This Cooperative Boundary Plan accomplishes these objectives by meeting the discussion in the Comprehensive Plan's Section 5 and 6 for instance. Tie it all together. Laux asked did I see somewhere a submission can include parts of the Comprehensive Plans for attachments. It would make sense in your narrative to refer to it and also be able to see it in an exhibit for example. Make it easy on who is reviewing the document.

When does the committee want to meet again? The committee agreed on Monday, February 20, 2017 at 6:00 PM. Wallis asked do you think we will have a final product at this time. Laux stated yes, but you will have to do a hearing again. It is only fair to the tax payers to have another shot at reviewing the section(s) that are added. It will be easy to highlight what has been added or deleted and to have people comment on those sections that have been modified.

The next meeting is scheduled for Monday, February 20, 2017 at 6:00 PM.

Motion Wallis/Thanig to adjourn the meeting at 7:45 PM.

Jodi A Gilbert, Clerk Village of Dresser      These minutes have not been approved.