

**TOWN OF OSCEOLA
BOARD OF SUPERVISORS
SPECIAL TOWN BOARD MEETING
AUGUST 26, 2019
MINUTES**

The Board of Supervisors of the Town of Osceola met for a Special Town Board Meeting Monday, August 26, 2019, 9:00 a.m. at the Osceola Town Hall, Dresser, Wisconsin.

Town Board Chairman, Doug Schmidt, CALLED THE MEETING TO ORDER at 9:00 a.m.

The purpose of the Special Town Board meeting was to approve a lot division, approve purchase of tractor and mower, change signatures on depository accounts and consider hiring a part-time Office Assistant employee.

Notice of the Special Meeting was posted Wednesday August 21, 2019 at the Town Hall, the Dresser Post Office, First National Community Bank and the website.

ROLL CALL:

PRESENT: Doug Schmidt, Mike Wallis and Brandon Whittaker

ABSENT:

ALSO PRESENT: Lorraine Rugroden, Clerk-Treasurer, Paul Baker, Ed Flanum, Kris Hartung and Justin Nelson

MOVED, SECONDED BY WALLIS/WHITTAKER TO APPROVE THE AUGUST 26, 2019 TOWN BOARD MEETING AGENDA. MOTION CARRIED UNANIMOUSLY.

Public Comment

None

Guenther Lot Division, Located in Government Lot 1 of Sec 3/T33N/R18W, Town of Osceola

Surveyor Edwin Flanum has created a certified survey map for parcel number 042-00049-0000 that is located in Government Lot 1 of Sec 3/T33N/R18W, near Poplar Lake on the northern end of the Town. Carolyn Guenther is proposing to lot off approximately 10 acres of the current 14.99 acres. The remainder of the lot has a large red building that was constructed in 2015 and permitted as a home. The CSM map has been amended to include the storm water drainage area with the lot that it services. The Plan Commission recommended the board approve the lot division.

MOVED AND SECONDED BY WALLIS/WHITTAKER TO APPROVE THE AMENDED CSM TO ALLOW STORMWATER POND TO GO WITH THE LOT THAT IT SERVICES AND APPROVE THE GUENTHER LOT DIVISION LOCATED IN GOVERNMENT LOT 1 OF SEC 3/T33N/R18W, TOWN OF OSCELA. MOTION CARRIED UNANIMOUSLY.

Tractor Mower Replacement Plan

The board discussed replacing the mower. Supervisor Whittaker said pricing for the tractor/mower was gotten in January. There will be a \$10,000 increase on the Alamo side for the mower in September. The price is currently locked into 2018 consortium pricing called Sourcwell. The town will be getting \$20,000 in trade in for the old plow truck that can be put toward the new tractor and mower. There really isn't much of an option for renting or leasing.

The armature on the tractor broke and Chairman Schmidt asked Justin Nelson if the \$16,000 trade in price was still a viable number. Justin said they would still honor the \$16,000 trade in amount. Frontier Ag & Turf fixed the armature on the old tractor but did not guarantee it would last. Frontier has agreed that they will not bill for the new tractor until 2020. Delivery date is late winter.

The board looked at the current 2019 budget, the amount of money the town had at the end of 2018 in unassigned cash reserves (\$214,423) and discussed where they think the town will be budget wise in 2020. It is recommended that the town has 20 - 40 percent of expenses in cash reserves. Supervisor Wallis said he doesn't want to give any of the highway money toward purchasing the tractor/mower.

MOVED BY WHITTAKER/WALLIS TO APPROVE PURCHASE OF A 2020 JOHN DEERE TRACTOR AND MOWER FROM JOHN DEERE AND ALAMO FOR THE PRICE OF \$162,991.31 AFTER DEDUCTING THE \$16,000 TRADE IN VALUE. ROLL CALL VOTE WALLIS, YES, WHITTAKER, YES, SCHMIDT YES. MOTION CARRIED UNANIMOUSLY.

Resolution 19-07 To Authorize Signatures On Depository Accounts

Resolution 19-07 was approved to authorize a new signature for depository accounts due to a new board member being elected at the Spring Election. Paperwork will be filled out by Supervisor Whittaker and delivered to MidWest One, giving him authority to sign checks.

MOVED, SECONDED BY WALLIS/WHITTAKER TO APPROVE RESOLUTION 19-07 TO AUTHORIZE SIGNATURES FOR DEPOSITORY ACCOUNTS. MOTION CARRIED UNANIMOUSLY.

Closed Session Consider application for a Part-Time Office Assistant Position Pursuant to WSS 19.85(1)(C)

MOVED AND SECONDED BY WALLIS/WHITTAKER TO MOVE TO CLOSED SESSION UNDER WIS.STAT. 19.85,(1)(c) FOR THE PURPOSE OF CONSIDERING EMPLOYMENT. MOTION CARRIED UNANIMOUSLY.

MOVED AND SECONDED BY SCHMIDT/WALLIS TO RETURN TO OPEN SESSION. MOTION CARRIED UNANIMOUSLY.

The Town Board of Supervisors returned to open session at 9:48 a.m.

The board is looking at hiring a part - time office assistant for 8 hours a week.

MOVED BY SCHMIDT TO HIRE THERESA LESLIE AS PART - TIME OFFICE ASSISTANT TO WORK EIGHT HOURS PER WEEK. MOTION DIED FOR LACK OF A SECOND.

The board discussed putting an ad in the newspaper for two weeks and will close on the September 6, 2019.

MOVED AND SECONDED BY WALLIS/WHITTAKER TO APPROVE PLACING AN AD IN THE OSCEOLA SUN FOR TWO CONSECUTIVE WEEKS WITH APPLICATIONS TO BE CLOSED SEPTEMBER 6, 2019. MOTION CARRIED UNANIMOUSLY.

MOVED AND SECONDED BY WALLIS/WHITTAKER TO ADJOURN THE MEETING. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Board, the Meeting was adjourned at 9:55 a.m.

APPROVED: 09/03/2019

Lorraine Rugroden Clerk/Treasurer