

**TOWN OF OSCEOLA  
BOARD OF SUPERVISORS MEETING  
Tuesday October 4, 2016**

**MINUTES**

The Board of Supervisors of the Town of Osceola met for a regular monthly meeting Tuesday October 4, 2016 at 7:00 p.m. at the Osceola Town Hall, Dresser, Wisconsin.

**CHAIRMAN SCHMIDT CALLED THE MEETING TO ORDER AT 7:03 P.M.**

**Chairman Schmidt verified that the meeting agenda had been posted Monday September 26<sup>th</sup> at the Town Hall, the Dresser Post Office, First National Community Bank and the Town of Osceola Website. A complimentary meeting notice was also sent to The Sun for publication.**

**Chairman Schmidt led the PLEDGE OF ALLEGIANCE.**

**ROLL CALL:**

**PRESENT:** Doug Schmidt, Mike Wallis and Dan Burch

**ALSO PRESENT:** Lorraine Rugroden – Clerk/Treasurer, Sharon Jorgenson, Josh Yunker, Warren Johnson, Suzanne Lindgren and Paul Baker

**PRESENTATION OF BILLS:** Check numbers 15353 through 15378 have been approved for payment by Chairman Schmidt, totaling \$118,713.34. Supervisor Burch and Supervisor Wallis will finish auditing the bills following the meeting.

**AGENDA:**

**MOVED AND SECONDED BY WALLIS/BURCH TO APPROVE THE OCTOBER 4, 2016 TOWN BOARD MEETING AGENDA. MOTION CARRIED UNANIMOUSLY.**

**PUBLIC COMMENT**

Sharon Jorgenson said she is one of the candidates running for the Polk County Clerk position that is being vacated by Carole Wondra. She has been a life long resident of Polk County. She worked at Polk Burnett for almost 24 years and then in banking for 6 years. She has also worked at CWS Securities and has earned an Associates Degree from WITC. Most recently she has worked in the Clerk of Courts office for 4 years. If she wins, her goals are to learn the processes, provide a high standard of customer service and become familiar with election processes.

**MOVED AND SECONDED BY WALLIS/BURCH TO APPROVE THE MINUTES OF THE SEPTEMBER 6, 2016 REGULAR TOWN BOARD MEETING AND THE SEPTEMBER 21, 2016 SPECIAL TOWN BOARD MEETING MINUTES. MOTION CARRIED UNANIMOUSLY.**

**Cronick Lot Division Located at 2209 75<sup>th</sup> Avenue in the SE ¼ of the NE ¼ Sec. 29, T.33N., R.18W., Town of Osceola.**

Surveyor Carl Hetfeld from Polk County Land Surveying has created a certified survey map for Joseph and Shirley Cronick Revocable Family Trust. They are proposing to lot off a 5 acre parcel from the current 40.20 acres that includes the house. A new driveway has been approved by the Polk County Highway Department. Josh Yunker was on hand to answer questions the Town Board had. The Plan Commission recommended approval of the lot division at their September 20<sup>th</sup> meeting.

**MOVED, SECONDED BY WALLIS/BURCH TO APPROVE THE CRONICK LOT DIVISION IN THE SE ¼ OF THE NE ¼ IN SECTION 29, T33N, R18W IN THE TOWN OF OSCEOLA. MOTION CARRIED UNANIMOUSLY.**

County checklist was signed by the board.

**Resolution 16-05 Intergovernmental Agreement Concerning Delinquent Special Assessments and Special Charges**

On March 15, 2016 the Polk County Board of Supervisors adopted Resolution 08-2016, changing the manner in which Polk County settles for all unpaid special charges, including delinquent utilities, special assessments, and special charges. Prior to adoption of the noted resolution, Polk County settled all unpaid delinquent special charges and special assessments, sometimes resulting in the County incurring financial losses on tax delinquent properties that went into foreclosure with the total outstanding taxes, special assessments and charges far in excess of the fair market value of the property.

Resolution 08-2016 restructured the manner in which the County will continue to pay in full all special assessments. Polk County will continue to pay in full all special assessments to those municipalities that enter into an agreement with the County that provides for the payment of delinquent special charges. The agreement allows the County to continue to settle in full each August for all delinquent special charges and assessments but somewhat protects the County. If the County must foreclose on a property for delinquent taxes and that property has special charges for assessments, the municipality would pay the County back the sum of the special assessments the county had paid the municipality. When the County sells the property, it would deduct costs, taxes, interest and then pro rate and disburse the balance of the proceeds back to the municipality.

The agreement is an opportunity for the taxation districts to receive payment in full on those delinquent special charges and assessments through the August settlement. The County will no longer be settling in full on delinquent specials with those municipalities that do not enter into the agreement.

After some discussion the board approved Resolution 16-06 to enter into an agreement with Polk County concerning delinquent special assessments and special charges.

**MOVED, SECONDED BY WALLIS/BURCH TO APPROVE RESOLUTION 16-06, AN INTERGOVERNMENTAL AGREEMENT WITH POLK COUNTY CONCERNING DELINQUENT SPECIAL ASSESSMENTS AND SPECIAL CHARGES. MOTION CARRIED UNANIMOUSLY.**

### **Operator License Request**

Alyson Isaacson has applied for an operator's license to work at Krooked Kreek Golf Course. A beverage server certificate has been provided and a successful background check has been completed. Alyson was issued a provisional operator's license that is in effect for 60 days from the date of issuance.

**MOVED, SECONDED BY BURCH/WALLIS TO APPROVE ISSUANCE OF AN OPERATOR LICENSE TO ALYSON ISAACSON, FOR THE PERIOD OF OCTOBER 4, 2016 TO JUNE 30, 2017. MOTION CARRIED UNANIMOUSLY.**

### **Resolution 16-07 to Reallocate Funds Between Budget Categories**

Resolution 16-07 was written to transfer \$7,844 from the contingency fund to the accounts listed that are expected to be over budget at the end of 2016 if funds are not added. They include:

Animal Warden-Wages	\$500
Animal Warden-Mileage	\$250
Bldg Exp-Insurance	\$287
Capital Office Equipment	\$5,936
Election-Wages	\$700
Town Board-Insurance	\$171

Money estimated to have been over budgeted in Public Works/Fuel will be moved to Public Works/Garage Expense due to the added cost of installing a salt shed.

<u>From</u>	<u>To</u>
Public Works/Fuel	Public Works/Garage Expense

**MOVED, SECONDED BY WALLIS/BURCH TO APPROVE RESOLUTION 16-07 TO REALLOCATE FUNDS BETWEEN BUDGET CATEGORIES. MOTION CARRIED UNANIMOUSLY.**

### **Additional 2016 - 2017 Election Workers**

The following have filled out paperwork to become an election inspector for 2016 - 2017:  
Lynette Zwirchitz                          Mary Stachowski

**MOVED, SECONDED BY WALLIS/BURCH TO APPROVE ADDING LYNETTE ZWIRCHITZ AND MARY STACHOWSKI AS ELECTION INSPECTORS FOR 2016 - 2017. MOTION CARRIED UNANIMOUSLY.**

### **2016 Road Work**

Chairman Schmidt updated the board on an issue Fahrner had while painting 70<sup>th</sup> Avenue about a week ago. The line painting that was applied to the road did not cure and several people reported that paint had splattered on their vehicle. Chairman Schmidt and Paul Baker, Public Works Supervisor, worked with Fahrner to put up road blockades on 70<sup>th</sup> Avenue. They also toured Ravine Drive and Oak Drive to determine if the line painting on those roads needed to be redone. Monarch helped remove the paint from 70<sup>th</sup> Avenue. Fahrner said they were more than happy to pay for the car wash in order to remove paint from vehicles. Schmidt said they still don't know what happened. The paint should have dried in about 5 – 10 minutes, it rained so hard that it diluted the paint.

There are additional funds left in the highway construction budget and Chairman Schmidt would like the board to consider fixing Behning Creek road. He proposed that the town fix at least 200 feet by putting matting down at a cost of \$7,200. He said he is fully aware that Behning Creek is not a well traveled road, but there are many people who use the road. This year a four-wheel drive truck sunk up to its axels during the spring thaw and the road had to be closed. We've put twelve truck loads of gravel on the soft spots this year and do the same every year, never fixing the problem. Chairman Schmidt said we are shooting ourselves in the foot by ignoring the problem. "Let's start fixing the problem."

Supervisor Burch asked if fixing 200 feet of the road was enough? Another 200 feet to the north is also somewhat spongy and he is concerned with the cost of having to move heavy equipment in multiple times to install matting. Burch went on to say that we have a five year road plan and Behning Creek isn't on any of it. "We know the road is an ongoing issue. It's a low maintenance road with less than 40 cars a day. What are we going to benefit? Where else can we put that money to get a greater return?"

Supervisor Wallis said that we have a lot of money invested in blacktop. Whatever we can do to prevent further damage to the roads, he's all for it. We have very little investment in Behning Creek it will be there year after year.

**MOVED AND SECONDED BY SCHMIDT/WALLIS TO AWARD J & S GENERAL CONTRACTING THE BID TO LAY 200 FEET OF MATTING AT BEHNING CREEK NOT TO EXCEED \$7,200. ROLL CALL VOTE, BURCH; NO, SCHMIDT; YES, WALLIS: NO. MOTION DEFEATED 1 TO 2.**

The board also discussed estimates to crack seal the following roads.

Education Ave	\$3,150
240 <sup>th</sup> St from CTH M south to town line	\$3,000
207 <sup>th</sup> St	\$2,500
230 <sup>th</sup> St from 60 <sup>th</sup> Ave South to town line	\$4,000
250 <sup>th</sup> /86 <sup>th</sup> St	\$6,300
214 <sup>th</sup> St/84 <sup>th</sup> Ave	\$12,235

**MOVED AND SECONDED BY WALLIS/BURCH TO AWARD FAHRNER THE BID TO CRACK SEAL EDUCATION AVE, 240<sup>TH</sup> ST., 207<sup>TH</sup> ST., 230<sup>TH</sup> ST. NOT TO EXCEED \$12,650. MOTION CARRIED UNANIMOUSLY.**

### **PLAN COMMISSION REPORT:**

- The Plan Commission recommended approval of one lot divisions and worked on updating the comprehensive plan at the September 20<sup>th</sup> meeting.

**PUBLIC WORKS REPORT:**

- Beavers have moved into the culvert at Horse Lake Lane
- Installed a new street sign 93<sup>rd</sup> Avenue, a private road off of 240<sup>th</sup> Street.
- Many hours have been spent mowing ditches

**CHAIRMAN'S REPORT:**

- **Turnout for Transportation, Just Fix It**  
Talked about road funding issues that every town faces in order to fix the roads and what can be done about.
- **Laptop for Clerks Office**  
The board approved the purchase of a laptop computer not to exceed \$1,700 at a Special Town Board meeting on September 21, 2016. A Dell XPS 13 (i5/8GB/256GB) Windows 10 laptop was purchased. The computer was set up and Microsoft Office was installed. A VGA Adapter was also purchased for the Overhead Projector.

**Supervisor Mike Wallis**

- Joint Public Hearing is scheduled for November 16, 2016.

**Supervisor Dan Burch**

- Last Ambulance Board meeting was September 22, 2016. Budget meeting. The Capita was increased from \$9.00 to \$10.00.
- The DOG Special Meeting was held August 30, 2016 and approved the purchase of a 2005 Spartan Pumper Truck from Northfield Fire Department for \$172,500. At the September 22, 2016, Budget meeting, the levy amount increased from \$128,043 to \$131,062. Took delivery of the 2005 pumper truck.

**CLERK-TREASURER'S REPORT:**

Clerk-Treasurer Lorraine Rugroden reported that as of September 30, 2016 bank account balances were 2,373.17 in the Town's checking account and \$393,005.03 in the Regular Money Market Account and C/D's and \$23,627.70 in the tax deposit account, amounting to total Cash-on-hand of \$434,013.28.

**NEXT MEETINGS:**

Tuesday, November 1, 2016 Town Board Meeting

Town Board Meeting Agenda:

- 2016 Road Work
- Boundary Agreement
- Humane Officer & Animal Issues

**ADJOURNMENT:**

**MOVED, SECONDED BY BURCH/WALLIS TO ADJOURN THE OCTOBER 4, 2016 TOWN BOARD MEETING. MOTION CARRIED UNANIMOUSLY.**

Being no further business to come before the Board, the Meeting was adjourned at 8:04 p.m.

**APPROVED: 11/1/2016**

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Lorraine Rugroden, Clerk/Treasurer