

**TOWN OF OSCEOLA  
BOARD OF SUPERVISORS  
SPECIAL TOWN BOARD MEETING  
DECEMBER 20, 2016  
MINUTES**

The Board of Supervisors of the Town of Osceola met for a Special Town Board Meeting Tuesday, December 20, 2016, 7:00 p.m. at the Osceola Town Hall, Dresser, Wisconsin.

**Town Board Chairman, Doug Schmidt, CALLED THE MEETING TO ORDER at 6:30 p.m.**

The purpose of this Special Town Board meeting is to discuss Village of Dresser/Town of Osceola Boundary Agreement Cooperative Plan, reallocate funds between budget categories and closed session discussion before approving a new Part-Time Office Assistant.

**Notice of the Special Meeting was posted Thursday December 15, 2016 at the Town Hall, the Dresser Post Office, First National Community Bank and the website.**

**ROLL CALL:**

**PRESENT:** Doug Schmidt, Mike Wallis and Dan Burch

**ABSENT:**

**ALSO PRESENT:** Lorraine Rugroden Clerk/Treasurer

**MOVED, SECONDED BY WALLIS/BURCH TO APPROVE THE DECEMBER 20, 2016 SPECIAL TOWN BOARD MEETING AGENDA. MOTION CARRIED UNANIMOUSLY.**

**Public Comment**

None

**Resolution 16-10 Village of Dresser/Town of Osceola Boundary Agreement Cooperative Plan**

Tim Laux, Village of Dresser Attorney, is in the process of reviewing the boundary agreement cooperative plan and will be writing a resolution to approve the boundary agreement that both municipalities can use. Supervisor Wallis will contact Tim Laux regarding the resolution and this item will be placed on the January 3, 2017 Town Board meeting agenda.

**Resolution 16-11 to Reallocate Funds between Budget Categories**

Resolution 16-11 was written to transfer \$7,844 from the contingency fund to the accounts listed that are expected to be over budget at the end of 2016 if funds are not added. They include:

Bldg Exp-Bldg Repairs	\$ 1,035
PW/Equip Repairs & Maint	\$ 3,651.07
Legal Fees-Legal Fees Other	\$80
Fire Dues to Department	1,414.93
Election-Wages	\$ 975

The Town received a grant from the Wisconsin Department of Transportation Local Roads Improvement Program to reconstruct Big Lake Drive. The following budget categories will be adjusted to reflect the incoming revenue and project expenses.

Intergovernmental Revenue

TRIP/TRI Payments \$15,875.87

Public Works Expense

Highway Construction \$15,875.87

**MOVED, SECONDED BY BURCH/WALLIS TO APPROVE RESOLUTION 16-11 TO REALLOCATE FUNDS BETWEEN BUDGET CATEGORIES. MOTION CARRIED UNANIMOUSLY.**

**Closed Session**

**MOVED AND SECONDED BY WALLIS/BURCH TO MOVE TO CLOSED SESSION UNDER WIS.STAT. 19.85,(1)(c) FOR THE PURPOSE OF DISCUSSING PART-TIME OFFICE ASSISTANT QUALIFICATIONS AND WAGE. SCHMIDT, YES; WALLIS, YES; BURCH, YES;**

**MOVED AND SECONDED BY BURCH/WALLIS TO RETURN TO OPEN SESSION. SCHMIDT, YES; WALLIS, YES; BURCH, YES;**

**The Town Board of Supervisors returned to open session at 7:42 p.m.**

**MOVED AND SECONDED BY WALLIS/BURCH TO APPROVE OFFERING LYNNETTE ZWIRCHITZ THE JOB OF PART-TIME OFFICE ASSISTANT AT AN HOURLY RATE OF \$14.00 PER HOUR. MOTION CARRIED UNANIMOUSLY.**

**MOVED AND SECONDED BY BURCH/WALLIS TO ADJOURN THE MEETING. MOTION CARRIED UNANIMOUSLY.**

Being no further business to come before the Board, the Meeting was adjourned at 7:45 p.m.

**APPROVED: 01/03/2017**

---

Lorraine Rugroden Clerk/Treasurer

