

**TOWN OF OSCEOLA
SPECIAL BOARD OF SUPERVISORS MEETING
July 25, 2017**

MINUTES

The Board of Supervisors of the Town of Osceola met for a special town board meeting Tuesday, July 25, 2017 at 5:00 PM at the Town of Osceola Town hall at 516 East Avenue North in Dresser WI.

The purpose of the Special Town Board meeting is to begin the process of hiring a Building Inspector.

TOWN OF OSCEOLA CHAIRMAN DOUG SCHMIDT CALLED THE MEETING TO ORDER AT 5:02 P.M.

Verification of the meeting posting.

The notice of this Special Town Board Meeting was posted July 19, 2017 at the Town Hall, Dresser Post Office, the First National Community Bank and the Town of Osceola website.

ROLL CALL:

PRESENT: Doug Schmidt, Mike Wallis and Dan Burch.

ABSENT: None

ALSO PRESENT: Lorraine Rugroden – Clerk/Treasurer, Cliff Manwiller

AGENDA

MOVED AND SECONDED BY BURCH/WALLIS TO APPROVE THE AGENDA FOR THE JULY 25, 2017 SPECIAL TOWN BOARD MEETING. MOTION CARRIED UNANIMOUSLY.

PUBLIC COMMENT

None

BUILDING INSPECTOR SERVICES AND INTERGOVERNMENTAL COLLABORATION

Cliff Manwiller was invited to the Special Town Board meeting to answer questions the board had regarding hiring a new building inspector to take over building inspector duties when Cliff retires January 1, 2018. The town has combined efforts with other municipalities in Polk and Barron Counties to find a suitable replacement. A request for proposal was sent out and the committee met and ranked the candidates based on the criteria outlined in the RFP, certifications, fee schedule, scope of work and experience. The ranking of all candidates was:

1. Ben Campbell
2. Craig Moriak
3. Scott Schiefelbein and Joshua Melstrom

Each municipality is responsible for arranging for interviews and negotiating contracts with whoever they choose. Cliff and the board discussed the pros and cons of each candidate. Cliff attended the building inspector consortium when the proposals were ranked and has contacted Ben Campbell to provide him with more information on how this area works and what is involved, how much work there is from each municipality and how much drive time

he can expect. In that way he can make a more informed decision about which municipalities he wants to take on. Cliff said he expects municipalities along the river to be busy in the future because of the new bridge going in at Stillwater and because the economy is picking up. Barron County is in need of a building inspector immediately as their building inspector is retiring this summer and Cliff feels they will be contacting Ben Campbell.

Cliff Manwiller is building inspector for eleven different municipalities and said if a building inspector wants to work fulltime he will need to contract with eleven different municipalities. Cliff thinks the required state reporting should be done by the building inspector because the building inspector is the most qualified. The board would like to offer a contract that gives 60 days notice before leaving instead of 30 days because it would take 60 days to hire another inspector. Chairman Schmidt will invite Ben Campbell to the August 1, 2017 Town Board meeting to answer questions regarding his proposal for building inspector.

Chairman Schmidt informed the board that he previously committed the town to paying for building inspector ads that will be shared by the municipalities involved.

Adjournment

MOVED AND SECONDED BY SCHMIDT/BURCH TO ADJOURN THE MEETING. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before this Special Town Board meeting, the meeting was adjourned at 5:35 PM.

APPROVED: 8/1/2017

Lorraine Rugroden, Clerk/Treasurer