

**TOWN OF OSCEOLA
PLAN COMMISSION MEETING
August 15, 2017
MINUTES
www.townofosceola.com**

The Plan Commission of the Town of Osceola met for a regular monthly meeting Tuesday, August 15, 2017 at 7:00 p.m. at the Town Hall, Dresser, Wisconsin.

A notice for this meeting was posted August 8, 2017 at the Town Hall, the Dresser Post Office, First National Community Bank and the Town of Osceola Website.

CHAIRMAN DOUG SCHMIDT CALLED THE MEETING TO ORDER AT 7:03 P.M.

ROLL CALL:

Present: Doug Schmidt, Bob Wright, Kris Braml, Jim Berg, Amy Middleton and Tony Havranak.

Absent: Chris Shermach

ALSO PRESENT: Lorraine Rugroden

There WAS a majority of Plan Commission members present.

AGENDA APPROVAL:

MOVED AND SECONDED BY MIDDLETON/BRAML TO ACCEPT THE AGENDA FOR THE AUGUST 15, 2017 PLAN COMMISSION MEETING. MOTION CARRIED UNANIMOUSLY.

MINUTES ACCEPTANCE:

MOVED AND SECONDED BY WRIGHT/MIDDLETON TO ACCEPT THE JULY 18, 2017 PLAN COMMISSION MEETING MINUTES. MOTION CARRIED UNANIMOUSLY.

PUBLIC COMMENT:

None

BUSINESS:

Osceola Community Church Request for Driveway Variance Located at 2492 Education Avenue in the SW ¼ of the SW ¼, Sec 24/T33N/R19W, Town of Osceola

Osceola Community Church is requesting a second driveway for additional parking. Mark Stencil represented Osceola Community Church at the meeting and said they want to move the

old culvert from first driveway to the proposed new driveway. There will be about 160 between the two driveways and a 12 inch culvert will be needed. The Plan Commission reviewed the driveway plan and map. They also reviewed the current driveway section of the Public Works Ordinance and found no language in conflict with the second driveway but acknowledged that the driveway section of the ordinance is unclear and they want the Town Board to decide if the driveway permit should be approved. They also questioned whether the Plan Commission should work on amending the driveway section of the ordinance. The Plan Commission recommended approval of a second driveway for Osceola Community Church to the Town Board.

MOVED AND SECONDED BY WRIGHT/MIDDLETON TO RECOMMEND THE TOWN BOARD DETERMINE WHETHER TO APPROVE OR DENY THE SECOND DRIVEWAY DUE TO LANGUAGE IN THE ORDINANCE BEING UNCLEAR. MOTION CARRIED UNANIMOUSLY.

MOVED AND SECONDED BY MIDDLETON/BERG TO RECOMMEND THE TOWN BOARD APPROVE AN ADDITIONAL DRIVEWAY AT 2492 EDUCATION AVENUE. MOTION CARRIED UNANIMOUSLY.

Review Comprehensive Plan

Plan Commission is working on revisions to the Comprehensive Plan since Polk County approved a new Comprehensive Land Use Ordinance and the Town follows County Zoning. Bob Wright, Plan Commission Member, has proposed revisions to the Land Use section of the Comprehensive Plan. The Plan Commission discussed the proposed revisions. Bob Wright will contact Tim Anderson, Polk County Planner, to get more clarification on what updates should be made and will report back to the Plan Commission. Tony Havranak, Plan Commission Member, will update the Undeveloped section of land use classifications and pages 118 – 119.

Chairman Report

None

Commission Members Comments

None

Subsequent Month's Agenda Discussion

The next regular monthly Plan Commission meeting is scheduled for Tuesday September 19, 2017.

Agenda Items

- Review Comprehensive Plan

ADJOURNMENT:

MOVED, SECONDED BY WRIGHT/MIDDLETON TO ADJOURN THE AUGUST 15, 2017 PLAN COMMISSION MEETING. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Plan Commission, the meeting was adjourned at 8:04 p.m.

APPROVED 10/17/17

Lorraine Rugroden, Clerk-Treasurer