

**TOWN OF OSCEOLA
BOARD OF SUPERVISORS MEETING
Tuesday September 5, 2017**

MINUTES

The Board of Supervisors of the Town of Osceola met for a regular monthly meeting Tuesday September 5, 2017 at 7:00 p.m. at the Osceola Town Hall, Dresser, Wisconsin.

CHAIRMAN SCHMIDT CALLED THE MEETING TO ORDER AT 7:00 P.M.

Chairman Schmidt verified that the meeting agenda had been posted Monday August 28th at the Town Hall, the Dresser Post Office, First National Community Bank and the Town of Osceola Website. A complimentary meeting notice was also sent to The Sun for publication.

Chairman Schmidt led the PLEDGE OF ALLEGIANCE.

ROLL CALL:

PRESENT: Doug Schmidt, Mike Wallis and Dan Burch

ABSENT:

ALSO PRESENT: Lorraine Rugroden – Clerk/Treasurer, Warren Johnson, Tom Magnafici, Paul Baker, Jerry Heichel, Steve Heichel, Suzanne Lindgren, Mark Stencel and Gil Cronick

PRESENTATION OF BILLS: Check numbers 15750 through 15774 have been approved for payment by Chairman Schmidt and Supervisor Burch totaling \$20,152.30. Supervisor Wallis will finish auditing the bills following the meeting.

AGENDA:

MOVED AND SECONDED BY WALLIS/BURCH TO APPROVE THE SEPTEMBER 5, 2017 TOWN BOARD MEETING AGENDA. MOTION CARRIED UNANIMOUSLY.

PUBLIC COMMENT:

Warren Johnson said that there is a major lack of mowing the ditches in his neighborhood, only one pass has been done. A lot of trees are getting 6 to 8 feet tall in the ditches. Snow removal with drifting is a real concern. He's wondering what is going on, what type of supervision is being done. He never hears the board discuss what they expect regarding mowing ditches. Warren gave Chairman Schmidt four letters from neighbors. He also wanted to know how early they start plowing on snowy days.

Tom Magnafici commented again on a number of public nuisance properties at Nye and on 200th Street where he claims they haven't done anything to make it better. He went on to point out a number of specific areas that he would like to see cleaned up. They include

old and abandoned vehicles in yards, various piles covered with tarps, dumpster in the town road right-of-way to mention a few and wants the board to act on them.

Steve Heichel wants to know if the town is going to fight the county board's stance on the Stower Seven Lakes State Trail. It was noted that the town is for the trail being open to non-motorized activity only and the county is in favor of opening the trail to ATVs. The Board was unable to comment.

Gil Cronick stated that his ditch hasn't been mowed either. When he comes out of his driveway it's hard to see. The weeds are heavy and thick.

MOVED AND SECONDED BY BURCH/WALLIS TO APPROVE THE AUGUST 1, 2017 REGULAR TOWN BOARD MEETING MINUTES, AUGUST 1, 2017 PUBLIC HEARING MINUTES, THE AUGUST 8, 2017 PUBLIC HEARING MINUTES, THE AUGUST 8, 2017 SPECIAL TOWN BOARD MEETING MINUTES AND THE AUGUST 25, 2017 SPECIAL TOWN BOARD MEETING MINUTES. MOTION CARRIED UNANIMOUSLY.

Osceola Community Church Request for Additional Driveway Located at 2492 Education Avenue in the SW ¼ of the SW ¼, Sec 24/T33N/R19W, Town of Osceola

Osceola Community Church is requesting a second driveway for additional parking. There will be about 160 feet between the two driveways and a 15 inch culvert will be installed. The Plan Commission recommended the board look at their ordinance regarding driveways and decide if the ordinance needed to be revised. They also recommended the town board approve the additional driveway. The board discussed making changes to the driveway section of the Public Works Ordinance in the future to make it clearer.

MOVED AND SECONDED BY WALLIS/BURCH TO APPROVE AN ADDITIONAL DRIVEWAY AT 2492 EDUCATION AVENUE IN THE SW ¼ OF THE SW ¼, SEC 24/T33N/R19W, TOWN OF OSCEOLA. MOTION CARRIED UNANIMOUSLY.

The Woodhill Bar & Grill Request for Liquor License

Tim Woller from The Woodhill Bar & Grill is now sole owner of the business and has filled out the liquor license paperwork required due to change in ownership. John Bonneprise has filled out paperwork required to become the Agent. He has completed the online server training and a background check has been completed. The liquor license is effective September 5, 2017 to June 30, 2018.

MOVED AND SECONDED BY BURCH/WALLIS TO APPROVE ISSUANCE OF A "CLASS B" LIQUOR AND A CLASS "B" BEER LICENSE TO THE WOODHILL BAR & GRILL FOR THE PERIOD OF SEPTEMBER 5, 2017 TO JUNE 30, 2018. MOTION CARRIED UNANIMOUSLY.

Osceola Area Ambulance Parking Lot Pavement

The Osceola Area Ambulance Service has received an estimate from Monarch to install three inches of asphalt to their driveway at a cost of \$7,151. They asked their board members to go back to their municipalities and ask their boards for \$2,000 to help pay the cost of installing a new driveway. Supervisor Burch said that it is a drainage and safety need and will help the ambulance driveway stay clear of excess water, ice and snow.

Supervisor Burch represents the town on the ambulance board, said the water is running back toward the building. The concrete needs to be removed, it can't just be overlaid. Two bids were received and Monarch has agreed to hold the proposed price for a year. Each municipality will need to agree to contribute before the project can be done this fall or next spring.

Chairman Schmidt commented that with the moneys the ambulance service have available to them at this time, and to come to the towns that are struggling to meet budget, asking for \$2,000 to pave their parking lot. He wants the Osceola Ambulance Board to look at their financing and come up with the money to finance the project. Supervisor Burch said there are two separate entities, with one being the 501C3 and they are not able to transfer the money. It is not in their budget. Supervisor Wallis said he doesn't doubt the leadership on the ambulance board and trust that they are doing what needs to be done. He believes that the board can find the \$2,000 somewhere if it needs to be done. The board discussed taking the money out of the contingency fund but agreed to put it in the 2018 budget.

MOVED AND SECONDED BY WALLIS/BURCH TO APPROVE PAYING \$2,000 FOR THE OSCEOLA AREA AMBULANCE SERVICE TO INSTALL 3 INCHES OF ASPHALT TO THE DRIVEWAY TO IMPROVE DRAINAGE AND SAFETY. CONTINGENT UPON THE OTHER MUNICIPALITIES APPROVAL. ROLL CALL VOTE, BURCH; YES, WALLIS; YES, SCHMIDT; NO. MOTION CARRIED 2-1.

Town of Osceola Road Analysis

A Special Town Board Meeting was called August 25, 2017 to complete a road analysis of the town roads. This analysis provides a long term view that can help the town in the short term process. Paul Baker, Public Works Supervisor provided road data regarding the year each road was re-built and the rating. The asphalt roads were classified in two categories:

1. Connector roads (major, high traffic volume, 30 year roads)
2. All other roads (40 year roads)

The data is only intended to be used as a guide to show the short and long term road construction. The actual condition of the road and the amount of traffic should determine the re-built date of the road. The town has about 60 miles of asphalt roads. The road analysis shows there are 5.37 miles of road that have a re-built date between 1999 and 2016. Year 2018 is followed by three years with no theoretical re-builds and then a light year in 2022 (0.56 miles). The information provided is to be used as a tool to aid in the prioritizing, planning, and budgeting for specific road construction projects.

TRI Road Project and Funding

The board is considering applying for a 2018 – 2019 Biennial Local Road Improvement grant. The board discussed resurfacing Oak Drive beginning at CTH M or resurfacing Oak Drive beginning at CTH MM. Due to the number of heavy garbage trucks traveling Oak Drive, the board is considering putting down three inches of asphalt. The board will continue discussing which projects should be completed in the next two years. This year the application process for funding will be completed online. The county has urged towns to have the information ready to enter online when the time comes. The due date is expected to be mid October, 2017.

Speed Limits in Subdivisions

Deputy Hall contacted Supervisor Wallis regarding speed on 84th Avenue at Lotus Lake after a resident complained of vehicles traveling at a high rate of speed. Traffic counters were placed on the roads to determine the speed of the traffic. The east and west bound lanes of 84th Avenue and the north and south bound lanes of 217th Street were studied. The average speed for each are listed below:

84 th Avenue East of CTH MM	East Bound Lane	35 MPH
84 th Avenue East of CTH MM	West Bound Lane	31 MPH
217 th Street North of 84 th Avenue	North Bound Lane	24 MPH
217 th Street North of 84 th Avenue	South Bound Lane	31 MPH

Polk County Highway Department also put their speed equipment on 84th Avenue. Chairman Schmidt said after getting the results, he doesn't see any concern. Whoever registered the concern may contact the town if they have questions.

PLAN COMMISSION REPORT:

- Plan Commission meeting was held August 15, 2017
- Looked at driveway approval. Will ask Tim Anderson to come to the meeting.
- Worked on updating Comprehensive Plan

PUBLIC WORKS REPORT:

- Fahrner micro surfacing and painting should be done next week.
- Have been filling pot holes
- Tractor was in the shop for two days last week.
- All mowing on the west side of the town is done. Mowing to the north is 50% done. 195th Street is done. Trying to clean up while brushing. Haven't forgotten anyone regarding mowing.
- In the process of getting bids for a Plow Truck.
- Received bids from Frontier Ag & Turf and Boyd's Outdoor Power for a pole saw and chain saw.

MOVED AND SECONDED BY SCHMIDT/BURCH TO PURCHASE A POLE SAW AND A CHAIN SAW FROM FRONTIER AG & TURF NOT TO EXCEED \$1,079.90. MOTION CARRIED UNANIMOUSLY.

CHAIRMAN'S REPORT:

- Attended a Wisconsin Towns Association Conference in Rothchild where they set agendas for legislators as far as what they would like them to work on.
- Attempting to schedule Delmore Consulting (road maintenance planning) to speak at the Polk County Towns Association meeting in October.

Supervisor Mike Wallis

None

Supervisor Dan Burch

- Osceola Area Ambulance Service (OAAS) meeting was held August 21, 2017
- OAAS has funding for a new ambulance
- Looking into getting a heart monitor

CLERK-TREASURER'S REPORT:

Clerk-Treasurer Lorraine Rugroden reported that as of August 31, 2017 bank account balances were \$181,245.03 in the Town's checking account and \$509,245.02 in the Regular Money Market Account and C/D's and \$1,229.19 in the tax deposit account, amounting to total Cash-on-hand of \$691,720.04.

NEXT MEETINGS;

The next Town Board Meeting is scheduled for Tuesday, October 3, 2017.

Town Board Meeting Agenda:

- TRI/TRID Grant
- Delmore Consulting Road Maintenance Planning
- Public Nuisances at Nye
- Public Works Mowing Schedule

ADJOURNMENT:

MOVED, SECONDED BY WALLIS/BURCH TO ADJOURN THE SEPTEMBER 5, 2017 TOWN BOARD MEETING. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Board, the Meeting was adjourned at 8:37 p.m.

APPROVED: 10/3/2017

Lorraine Rugroden, Clerk/Treasurer