

**TOWN OF OSCEOLA
BOARD OF SUPERVISORS MEETING
Tuesday December 5, 2017**

MINUTES

The Board of Supervisors of the Town of Osceola met for a regular monthly meeting Tuesday December 5, 2017 at 7:00 p.m. at the Osceola Town Hall, Dresser, Wisconsin.

CHAIRMAN SCHMIDT CALLED THE MEETING TO ORDER AT 7:00 P.M.

Chairman Schmidt verified that the meeting agenda had been posted Monday November 27th at the Town Hall, the Dresser Post Office, First National Community Bank and the Town of Osceola Website. A complimentary meeting notice was also sent to The Sun for publication.

Chairman Schmidt led the PLEDGE OF ALLEGIANCE.

ROLL CALL:

PRESENT: Doug Schmidt, Mike Wallis and Dan Burch

ABSENT:

ALSO PRESENT: Lorraine Rugroden – Clerk/Treasurer, Bev Kobs, Tom Magnafici, Susanne Lindgren, Warren Johnson and Paul Baker

PRESENTATION OF BILLS: Check numbers 15840 through 15868 have been approved for payment by the Town Board totaling \$20,293.09.

AGENDA:

MOVED AND SECONDED BY BURCH/WALLIS TO APPROVE THE DECEMBER 5, 2017 TOWN BOARD MEETING AGENDA. MOTION CARRIED UNANIMOUSLY.

PUBLIC COMMENT:

None

MOVED AND SECONDED BY BURCH/WALLIS TO APPROVE THE NOVEMBER 7, 2017 REGULAR TOWN BOARD MEETING MINUTES, AND THE NOVEMBER 15, 2017 BUDGET HEARING MINUTES AND THE NOVEMBER 15, 2017 SPECIAL TOWN BOARD MEETING MINUTES. MOTION CARRIED UNANIMOUSLY.

Ord. #17-12-04 Amending Commercial Building Code Ordinance

The Town updated their commercial building code ordinance after Joe Merchak, State of Wisconsin Dept. of Safety Building Inspector, sent the town changes that needed to be

made to update the ordinance. The board reviewed the changes and made the following motion.

MOVED AND SECONDED BY WALLIS/BURCH TO APPROVE ORD. 17-12-04 AMENDING COMMERCIAL BUILDING CODE ORDINANCE. MOTION CARRIED UNANIMOUSLY.

Resolution 17-14 to Adopt Building Permit Fees

The board has hired Benjamin Campbell as the new building inspector beginning January 1, 2018 when current building inspector Cliff Manwiller will retire after sixteen years of service. New building permit fees have been provided by Benjamin Campbell. The board reviewed the new building permit fees before making the following motion.

MOVED AND SECONDED BY BURCH/WALLIS TO APPROVE RESOLUTION 17-14 ADOPTING NEW BUILDING PERMIT FEES THAT WILL BECOME EFFECTIVE JANUARY 1, 2018. MOTION CARRIED UNANIMOUSLY.

Resolution 17-15 to Approve Ambulance Service Contract with SCV EMS

The Town of Osceola had previously entered into an agreement with SCVEMS to provide ambulance services to the portion of town that is north of CTH F. That agreement will end December 31, 2017 and SCVEMS has agreed to sign a new contract providing ambulance service to the Town of Osceola from January 1, 2018 – December 31 2020. The town agrees to pay the same amount as the current contract of \$8.50 per capita for advanced life support/paramedic service for one-third of the town residents. The board approved resolution 17-15 approving the contract.

Osceola Area Ambulance Service will provide EMT/volunteer service for the other two-thirds of the town at a cost of \$11.00 per capita in 2018.

MOVED AND SECONDED BY WALLIS/BURCH TO ADOPT RESOLUTION 17-15 TO APPROVE AN AMBULANCE SERVICE CONTRACT WITH ST. CROIX VALLEY EMERGENCY MEDICAL SERVICES, INC. (SCVEMS) EFFECTIVE JANUARY 1, 2018 TO DECEMBER 31, 2020. MOTION CARRIED UNANIMOUSLY.

Delmore Consulting Road Maintenance Planning

The board discussed a proposal from Delmore Consulting to develop a database and interactive map of the inventory of the current road system, road surface condition ratings and culverts.

Cost of individual services are as follows:

Road surface mapping and condition report	\$7,200
Culvert inventory	\$7,800
Total cost for services listed above	\$15,000
Discount if both services are done	(\$-1,000)
Total cost including the discount	\$14,000

Chairman Schmidt spoke in favor of the town using this service to help determine short-term and long-term road maintenance needs. He said it may help to have another set of eyes analyze road conditions. The town would be able to do the updates as needed once it

was uploaded to the town's computer and would not need additional assistance. He feels it's a good long-term investment for the town.

Supervisor Burch said that road conditions change annually and he was concerned that it is a one done service, noting that the town still needs to make a decision as to what to do with the roads. He does not see the value in the culvert analysis. Supervisor Wallis commented that he is not seeing the product beyond what the town already has in the PASER/WISLR programs and thinks that the person out there on the roads knows the roads best instead of hiring an outside service to analyze the roads. He is in favor of sending Paul Baker, Public Works Supervisor, for more training if need be but does not see the product as a good investment. Supervisors Burch and Wallis agreed that the road budget needs to be planned based on road needs.

MOVED BY SCHMIDT TO APPROVE DELMORE CONSULTING COMPREHENSIVE ROAD MANAGEMENT SERVICES AGREEMENT NOT TO EXCEED 14,000. MOTION DIED FOR LACK OF A SECOND.

Resolution 17-16 to Appoint Election Officials for 2018 – 2019

Twenty-three residents from the town have stated their interest in serving as election inspectors, and each has filled out an election inspector application for the 2018 – 2019 term. Chairman Schmidt nominated twenty-three residents as election inspectors for the 2018 – 2019 term.

MOVED AND SECONDED BY BURCH/WALLIS TO APPROVE RESOLUTION 17-16 APPOINTING 23 INDIVIDUALS IDENTIFIED ON THE LIST AS ELECTION INSPECTORS FOR THE 2018 - 2019 CALENDAR YEARS. MOTION CARRIED UNANIMOUSLY.

Ord. #17-17-05 Amending Chapter 10 Public Nuisance Ordinance

The board discussed changes they thought should be made to Chapter 10 Public Nuisance Ordinance in length. Chairman Schmidt agreed to update the ordinance with changes that were discussed and bring back to the January meeting for review.

PLAN COMMISSION REPORT:

- There was no November Plan Commission Meeting

PUBLIC WORKS REPORT:

- The Peterbilt plow truck is out of service.
- Have been snow plowing, sanding, removing trees that were on the road. Signs were replaced after being hit by cars.
- Fixed pot holes on 220th Street and Nye Lane
- Provided snow plowing route map to the board.
- Have been working on road ratings

CHAIRMAN'S REPORT:

- 2018 TRI Road Project application was approved for Oak Drive.

- After running heavy equipment on 93rd Avenue by the Fish Hatchery, CenturyLink has made repairs to the road.

Supervisor Mike Wallis

Supervisor Dan Burch

- The next ambulance meeting will be December 13, 2017.
- There was a letter of appreciation from the Lotus Lake Estates thanking Paul Baker for the speed related signage he installed and/or relocated.

CLERK-TREASURER'S REPORT:

Clerk-Treasurer Lorraine Rugroden reported that as of November 30, 2017 bank account balances were \$5,735.73 in the Town's checking account and \$443,865.94 in the Regular Money Market Account and C/D's and \$1,230.30 in the tax deposit account, amounting to total Cash-on-hand of \$465,848.15.

NEXT MEETINGS:

The next Town Board Meeting is scheduled for Tuesday, January 2, 2018.

Town Board Meeting Agenda:

- Public Nuisances Ordinance

ADJOURNMENT:

MOVED, SECONDED BY BURCH/WALLIS TO ADJOURN THE DECEMBER 5, 2017 TOWN BOARD MEETING. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Board, the Meeting was adjourned at 8:49 p.m.

APPROVED: 1/2/2018

Lorraine Rugroden, Clerk/Treasurer