

**TOWN OF OSCEOLA
BOARD OF SUPERVISORS MEETING
Tuesday May 1, 2018**

MINUTES

The Board of Supervisors of the Town of Osceola met for a regular monthly meeting Tuesday May 1, 2018 at 7:00 p.m. at the Osceola Town Hall, Dresser, Wisconsin.

CHAIRMAN SCHMIDT CALLED THE MEETING TO ORDER AT 7:00 P.M.

Chairman Schmidt verified that the meeting agenda had been posted Monday April 23rd at the Town Hall, the Dresser Post Office, First National Community Bank and the Town of Osceola Website. A complimentary meeting notice was also sent to The Sun for publication.

Chairman Schmidt led the PLEDGE OF ALLEGIANCE.

ROLL CALL:

PRESENT: Doug Schmidt, Mike Wallis and Dan Burch.

ABSENT:

ALSO PRESENT: Lorraine Rugroden – Clerk/Treasurer, Gae & Tom Magnafici, Sharon dole, Warren Johnson, Steve Kennedy, Jim Lessard, Rick & Sandy Bruesewitz, Gary & Chris Park, Suzanne Lindgren and Paul Baker

PRESENTATION OF BILLS: Check numbers 16042 through 16080 have been approved Chairperson Schmidt and Supervisor Burch totaling \$32,773.99. Supervisor Wallis will audit bills after the meeting.

AGENDA:

MOVED AND SECONDED BY BRUCH/WALLIS TO APPROVE THE MAY 1, 2018 TOWN BOARD MEETING AGENDA. MOTION CARRIED UNANIMOUSLY.

PUBLIC COMMENT:

Concerned home owners at Dwight Court asked the board for an update regarding road work plans and encouraged improvements to Dwight Court. According to Chris Park, the road was paved forty plus years ago and given over to the town. The road is now deteriorating and they want the road resurfaced or fixed. Chris said the end of the road never got paved and they would like to tag on to another project.

Sandy Bruselitz provided a plat map from the County and said the town was misinformed for many years as to where the service should be. It was noted that tree roots are going through and up heaving the surface of the road.

MOVED AND SECONDED BY BURCH/WALLIS TO APPROVE THE APRIL 4, 2018 REGULAR TOWN BOARD MEETING MINUTES, THE APRIL 12, 2018 SPECIAL TOWN BOARD MEETING MINUTES AND THE APRIL 17, 2018 SPECIAL TOWN BOARD MEETING MINUTES. MOTION CARRIED UNANIMOUSLY.

Award 2018 TRI Town Road Improvement Project on Oak Drive

The board received a bid from Monarch to grind and repave Oak Drive from CTH M to 3,718 feet. The town requested bids to pulverize the existing road surface to a depth of 6 inches and pave with asphalt 22 feet wide and 3 inches thick. The thickness is being increased from 2 ½ inches to 3 inches due to heavy garbage trucks traveling on Oak Drive and dropping garbage off at St Croix River Valley Landfill. The town will purchase class 5 gravel for 2 foot shoulders and 2 foot black top kick outs for driveways will be put in. This is a TRI Town Road Improvement Project. Once the project is completed the town will receive a Town Road Improvement Grant of \$17,554.32.

MOVED, SECONDED BY BURCH/WALLIS TO AWARD MONARCH THE TRI TOWN ROAD IMPROVEMENT BID TO GRIND AND PAVE OAK DRIVE FROM CTH M TO 3,718 FEET NOT TO EXCEED \$108,902.43. ROLL CALL VOTE BURCH; YES, WALLIS; YES, SCHMIDT; YES. MOTION CARRIED UNANIMOUSLY.

Ord. #18-01-01 Amending Chapter 10 Public Nuisance Ordinance

The board listened to public comment during the public hearing held prior to the Town Board meeting regarding Chapter 10 Public Nuisance Ordinance and public nuisance properties. The board discussed establishing a 60 day time frame for cleaning up the public nuisance that has been identified by the board. If there are extenuating circumstances and it is determined that more time is needed, the board may grant additional time at their discretion. Abatement procedures were reviewed and discussed.

MOVED, SECONDED BY WALLIS/BURCH TO ADD “60 DAYS” TO SUMMARY ABATEMENT, SECTION (iii) AND REMOVE “ESTABLISH A TIMELINE FOR COMPLETING ABATEMENT” IN SECTION (ii). MOTION CARRIED UNANIMOUSLY.

MOVED, SECONDED BY BURCH/WALLIS TO APPROVE ORD. #18-01-01 CHAPTER 10 PUBLIC NUISANCE AS AMENDED. MOTION CARRIED UNANIMOUSLY.

Ord. #18-01-01 Chapter 10 Public Nuisance Ordinance becomes effective May 9, 2018 upon publication of notice that ordinance has been adopted.

Ord. #18-02-02 Amending Chapter 8 Public Works Ordinance

The board listened to public comment during the public hearing held prior to the Town Board meeting regarding amendments to Chapter 8 Public Works Ordinance. Amendments were made to the Public Works Ordinance after the Village of Dresser and the Town of Osceola Cooperative Plan was approved by the Department of Administration. Any applications, requests and permits for land located within the Village Growth Areas as stated in the ordinance, shall be subject to approval by both the Town of Osceola and the Village of Dresser.

MOVED, SECONDED BY WALLIS/BURCH TO APPROVE ORD. #18-02-02 CHAPTER 8 PUBLIC WORKS ORDINANCE AS AMENDED. MOTION CARRIED UNANIMOUSLY.

Ord. #18-03-03 Amending Chapter 18 Subdivision Ordinance

The board listened to public comment during the public hearing held prior to the Town Board meeting regarding amendments to Chapter 18 Subdivision Ordinance. Amendments were made to the Subdivision Ordinance after the Village of Dresser and the Town of Osceola Cooperative Plan was approved by the Department of Administration. Any applications, requests and permits for land located within the Village Growth Areas as stated in the ordinance, shall be subject to approval by both the Town of Osceola and the Village of Dresser.

MOVED, SECONDED BY WALLIS/BURCH TO APPROVE ORD. # 18-03-03 CHAPTER 18 SUBDIVISION ORDINANCE AS AMENDED. MOTION CARRIED UNANIMOUSLY.

Ord. #18-04-04 Snow & Debris Removal from Public Roads & Road Right of Ways Ordinance

The board listened to public comment during the public hearing held prior to the Town Board meeting regarding adopting Ord. #18-04-04 Snow & Debris Removal from Public Roads & Road Right of Ways Ordinance. This ordinance states that snow, brush, garbage or other debris may not be deposited on any public road, road shoulder, or road right of way. The following are charges to remove snow and debris:

Any person found to be in violation of this ordinance shall be given written notice by the Town and subject to the following penalties:

- 1) Penalties as prescribed in the Town Schedule of Fees and Penalties
- 2) If Town personnel and equipment are required to remove snow or other debris from the road surface, shoulder, or Town right of way, the responsible party and/or property owner will be charged at the following rate per hour or fraction thereof:
 - A) Truck and 1 person; \$50.00 per hour
 - B) Grader and 1 person; \$100.00 per hour
- 3) Charges for police, fire, or other required services at the invoiced amount.
- 4) Resulting cost, including actual and related expenses, for damages to equipment will be billed to the responsible party.

The board agreed to add the following penalties to the Schedule of Fees and Penalties:

- 1) First offence - written letter
- 2) Second offence - \$50.00

MOVED, SECONDED BY BURCH/WALLIS TO APPROVE ORD. #18-04-04 SNOW & DEBRIS REMOVAL FROM PUBLIC ROADS & ROAD RIGHT OF WAYS ORDINANCE AS WRITTEN. MOTION CARRIED UNANIMOUSLY.

Town Hall and Garage Roof Renovation Contract

The town hall and garage roof renovation bid was awarded to C & C Services at the April 17, 2018 Special Town Board Meeting, contingent upon them signing the contract written by Supervisor Wallis. The contractor did not agree to sign the contract since the performance bond was not in the initial bid. He said it would cost him \$1,000 to get a bond. Supervisor Wallis talked to the contractor before amending the contract to remove the performance bond requirement. According to the contract, the town will pay 50 percent at 50 percent completion and the remaining 50 percent (\$14,705.14) upon satisfactory completion of the project. The board agreed to the contract change and made the following motion.

MOVED, SECONDED BY SCHMIDT/WALLIS TO ACCEPT THE C& C SERVICES CONTRACT AS REWRITTEN. MOTION CARRIED UNANIMOUSLY.

Operator License Request

Jessica Rivard has applied for an operator's license to work at Brother's Country Mart. A beverage server certificate has been provided and a background check was completed.

MOVED, SECONDED BY SCHMIDT/BURCH TO APPROVE ISSUANCE OF OPERATOR LICENSES TO JESSICA RIVARD FOR THE PERIOD OF MAY 1, 2018 TO JUNE 30, 2018. MOTION CARRIED UNANIMOUSLY.

Community Service Liability Waiver

Chairman Schmidt was contacted by an individual who wants to do court ordered community service for the town. Chairman Schmidt looked into the possibility of doing this and obtained a copy of a liability waiver that the Village of Osceola has used in the past. The board reviewed and approved the liability waiver to be used for community service.

MOVED, SECONDED BY BURCH/WALLIS TO APPROVE THE COMMUNITY SERVICE LIABILITY WAIVER. MOTION CARRIED UNANIMOUSLY

2018 Road Work

The board discussed fixing Dwight Court with the property owners that stayed to hear what the board had to say regarding their concerns. Paul Baker said there will be spray patching and crack filling done this year on Dwight Lane and Dwight Court. He will also be filling pot holes. It was noted that buildings at Dwight Court are in the right of way and tree roots have made the road uneven due to growing so close to the road. There is still some question of where the road ends. Chairman Schmidt will talk to Jason Kjeseth, Polk County Zoning Administrator and Brad Runeberg, Polk County GIS Coordinator regarding the road boundaries and report back at the next meeting.

Road bids for 2018 will be opened on May 3, 2018 at 1:00 p.m. and may be awarded at a Special Town Board Meeting May 7, 2018 at 7:30 a.m.

There is a request to put in a field driveway at 2343 60th Avenue. Because there is already one driveway on the parcel, this request will be brought before the board at the May 7, 2018 Special Town Board Meeting.

PLAN COMMISSION REPORT:

- April Plan Commission meeting was canceled.

PUBLIC WORKS REPORT:

- Public Works has been plowing snow and filled many pot holes.
- The County will be pulling road weight restrictions May 10th.
- Porta Potties will be put in place at Dwight Lake and Sand Lake.
- There is a lot of garbage in the ditches. About 25 tires were dumped in the ditches up and down Summit.
- Would like to get a dumpster from April 1 to August 1. Will get a cost estimate.
- Mack truck has been delayed to 5/30 – 6/15

- Docks will be going in on Dwight Lake and Sand Lake May 2nd.

CHAIRMAN'S REPORT:

- For those who have adopted a section of town road, now is a good time to pick up the ditches before the grass starts growing.
- The town will pull road weight restrictions May 10th.
- Have visited with a couple of people concerning property clean-up.

Supervisor Mike Wallis

- Fire Board meeting was held April 19, 2018 at Wanderoos.
- Application is being submitted for loan and building plans are being fine tuned for the new Alden Station.
- Purchased a rescue truck from Fenton Township, Michigan for use at the new Alden Station.
- New bylaws will be written. They are in the process of changing the name from Dresser Osceola Garfield Fire Association to Allied Emergency Services.
- Dan Burch was reelected President and Mike Wallis was elected Vice President for 2018 - 2019.

Supervisor Dan Burch

- The next Osceola Area Ambulance meeting is May 16, 2018.
- Toured the new ambulance. It is in the final stages of approval.
- Received a very nice donation of some TVs by a citizen, to upgrade equipment.
- The Ambulance Board has a new board member, Margaret Bader.

CLERK-TREASURER'S REPORT:

Clerk-Treasurer Lorraine Rugroden reported that as of April 30, 2018 bank account balances were \$19,182.81 in the Town's checking account and \$694,603.80 in the Regular Money Market Account and C/D's and \$1,017.62 in the tax deposit account, amounting to total Cash-on-hand of \$714,804.23.

NEXT MEETINGS

May 1, 2018 Town Board Meeting Agenda:

- Public Nuisance Properties
- Dwight Court Boundaries.
- Road Overview Long Term and Short Term Plan

ADJOURNMENT:

MOVED, SECODED BURCH/WALLIS TO ADJOURN THE MAY 1, 2018 TOWN BOARD MEETING. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Board, the Meeting was adjourned at 8:45 p.m.

APPROVED: 6/5/2018

Lorraine Rugroden, Clerk/Treasurer