

**TOWN OF OSCEOLA  
BOARD OF SUPERVISORS MEETING  
Tuesday August 7, 2018**

**MINUTES**

The Board of Supervisors of the Town of Osceola met for a regular monthly meeting Tuesday August 7, 2018, at 7:00 p.m. at the Osceola Town Hall, Dresser, Wisconsin.

**CHAIRMAN SCHMIDT CALLED THE MEETING TO ORDER AT 7:00 P.M.**

**Chairman Schmidt verified that the meeting agenda had been posted Monday, July 30<sup>th</sup>, at the Town Hall, the Dresser Post Office, First National Community Bank, and the Town of Osceola Website. A complimentary meeting notice was also sent to The Sun for publication.**

**Chairman Schmidt led the PLEDGE OF ALLEGIANCE.**

**ROLL CALL:**

**PRESENT:** Doug Schmidt, Mike Wallis and Dan Burch

**ABSENT:**

**ALSO PRESENT:** Lorraine Rugroden – Clerk/Treasurer, Eric Henningsgard, Joyce Tesch, Tom Magnafici, Paul Baker, and Suzanne Lindgren.

**PRESENTATION OF BILLS:** Check numbers 16150 through 16176 have been approved by Chairperson Schmidt and Supervisor Burch totaling \$72,998.21. Supervisor Wallis will finish auditing the bills after the meeting.

**AGENDA:**

**MOVED AND SECONDED BY WALLIS/SCHMIDT TO SWITCH AGENDA ITEM ONE TO TWO AND ITEM TWO TO ONE ON THE AUGUST 7, 2018 TOWN BOARD MEETING AGENDA. MOTION CARRIED UNANIMOUSLY.**

**MOVED AND SECONDED BY BURCH/WALIS TO APPROVE THE AUGUST 7, 2018, TOWN BOARD MEETING AGENDA AS REVISED. MOTION CARRIED UNANIMOUSLY.**

**PUBLIC COMMENT:**

Joyce Tesch, representing the Osceola Historical Society, requested the Town of Osceola to mow and brush an area approximately 1,000 feet by 30 feet along Depot Road in the Village of Osceola. This is in preparation for a video tour that will be coming through. This will be an agenda item at the September Town Board meeting.

**MOVED AND SECONDED BY WALLIS/BURCH TO APPROVE THE JULY 10, 2018 REGULAR TOWN BOARD MEETING MINUTES. MOTION CARRIED UNANIMOUSLY.**

**Ordinance 18-07-06 to Lower Speed Limit on 120<sup>th</sup> Ave., 210<sup>th</sup> St. and 90<sup>th</sup> Ave. to 45 MPH**

The board adopted ordinance 18-07-06 to lower the speed limit on 120<sup>th</sup> Avenue, 210<sup>th</sup> Street and 90<sup>th</sup> Avenue. There had been complaints of vehicles going too fast for conditions on 120<sup>th</sup> Avenue south of Menards in the Town of Osceola. Paul Baker, Public Works Supervisor, put down traffic counters on 120<sup>th</sup> Avenue and 210<sup>th</sup> Street that turns into 90<sup>th</sup> Avenue by the Rod & Gun Club and ends at 200<sup>th</sup> Street. Speed data and traffic counts were collected. Paul estimates that it will cost between \$800 and \$1,000 to order new signs. The county police department will be notified that the speed limit has been changed to 45 MPH and Chairman Schmidt will ask the county to put up a flashing light to alert drivers of the speed limit change once signs have been installed.

**MOVED AND SECONDED BY SCHMIDT/WALLIS TO ADOPT ORDINANCE 18-07-06 CHANGING THE SPEED LIMIT FROM 55 MPH TO 45 MPH BEGINNING AT THE NORTHERN TOWN LINE AT 120<sup>TH</sup> AVENUE AND GOING SOUTH TO 210<sup>TH</sup> STREET THAT TURNS INTO 90<sup>TH</sup> AVENUE AND ENDS AT 200<sup>TH</sup> STREET BY BEHNING CREEK. MOTION CARRIED UNANIMOUSLY.**

**68<sup>th</sup> Avenue Road Engineering**

The Town Board asked SEH to provide a proposal for engineering services for the reconstruction of 68<sup>th</sup> Avenue from 218<sup>th</sup> Street to approximately 0.68 miles west and ends at the Warren Johnson farm. Eric Henningsgard from SEH does not think pulverizing and repaving will be enough to make the road smooth and instead may need to dig down and replace the road base before paving. He recommends the town contract with PSI to do boring samples that would consist of five borings to a depth of eight feet below the existing ground surface. The purpose of the borings will be to classify the subgrade soils and measure the depths of groundwater and bedrock. Cost is estimated to be \$2,750. The boring information will be used to design the plans for the road. SEH will put together the plans that can be given to a contractor to get bids. The contractor knows what the finished road elevation needs to be. If the boring results show that the base is ok, the town may not need engineering services by SEH. Eric said his hunch is “you’re going to want more than what is there. When you cut feet out you have to have plans to put it back in.” The cost of SEH engineering proposal is \$11,400. The project will cost more if the road is widened from 20 to 22 feet and an additional six feet added for shouldering. An acre disturbance needs DNR permitting.

**MOVED AND SECONDED BY BURCH/WALLIS TO APPROVE THE PSI PROPOSAL TO DO BORINGS NOT TO EXCEED \$2,750 AT 68<sup>TH</sup> AVENUE. MOTION CARRIED UNANIMOUSLY.**

**2018 Road Work**

All crack filling and spray patching/AMZing has been completed. Chip seal needs to be done on 200<sup>th</sup> Street.

Chairman Schmidt & Paul Baker met with a land owner at Dwight Court regarding boundaries and a 66 foot easement. Using maps, they were able to agree on the bounda-

ries. The town was given permission to plow to the end of the road. Paul reported that Jim Lessard, Dwight Court resident, is happy with the road work that was done.

**Resolution 18-08 Requesting Governor and Legislators to Agree Upon a Long Term Sustainable Solution to Adequately Fund Wisconsin's Transportation System**

Wisconsin Towns Association has asked all Towns to pass a resolution encouraging the Governor and legislators to agree upon a long-term sustainable solution to adequately fund Wisconsin Transportation System. Local governments continue to struggle to meet even the most basic road maintenance needs. This is an effort to bring more money to northern Wisconsin.

**MOVED AND SECONDED BY SCHMIDT/BURCH TO APPROVE RESOLUTION 18-08 URGING THE GOVERNOR AND LEGISLATORS TO AGREE UPON A LONG-TERM SUSTAINABLE SOLUTION TO ADEQUATELY FUND WISCONSIN'S TRANSPORTATION SYSTEM. MOTION CARRIED UNANIMOUSLY.**

**Operator License Request**

Justin Hollins applied for an operator's license to work at Woodhill Bar & Grill. A beverage server certificate was provided and a successful background check was completed.

Dawn Freese applied for an operator's license to work at Krooked Kreek Golf Course. A beverage server certificate was provided and a successful background check was completed.

**MOVED AND SECONDED BY WALLIS/BURCH TO APPROVE ISSUANCE OF OPERATOR LICENSES TO JUSTIN HOLLINS AND DAWN FREESE FOR THE PERIOD OF AUGUST 7, 2018 TO JUNE 30, 2019. MOTION CARRIED UNANIMOUSLY.**

**Wisconsin Retirement Benefits**

Supervisor Wallis has researched what needs to be done to be a part of Wisconsin Retirement Benefits system. The Town currently contributes 6% retirement benefits to Wisconsin Deferred Compensation without having to be matched by the employee. If the employee chooses Wisconsin Retirement System (WRS), both the employer and the employee would contribute a percentage to be determined. If a decision is made to go with WRS, a resolution will need to be approved and received by WRS no later than November 15<sup>th</sup> to begin the process. Discussion will continue at the September Town Board meeting.

**Summer Hours for Town Employees**

The board agreed to implement a summer work schedule for full time employees. Summer hours will be from April 1<sup>st</sup> – November 1<sup>st</sup> and will be four 10 hour work days per week. Paul Baker, Public Works Supervisor will work Monday – Thursday. Lorraine Rugroden Clerk – Treasurer will work Monday, Tuesday, Thursday and Friday. The board will revisit the summer work schedule during employee review and will also review the employee handbook.

**MOVED AND SECONDED BY SCHMIDT/WALLIS TO SET PAUL BAKER'S SUMMER WORK SCHEDULE FROM APRIL 1 – NOVEMBER 1, MONDAY – THURSDAY, 6:00 AM – 4:00 PM WITH TWO TWENTY MINUTE BREAKS AND LORRAINE RUGRODEN'S SUM-**

**MER WORK SCHEDULE FROM APRIL 1 – NOVEMBER 1, MONDAY, TUESDAY, THURSDAY AND FRIDAY, 8:00 AM – 6:00 PM, WITH TWO TWENTY MINUTE BREAKS. MOTION CARRIED UNANIMOUSLY.**

**MOVED AND SECONDED BY WALLIS/BURCH TO REVISIT SUMMER WORK SCHEDULE AND REVIEW EMPLOYEE HAND BOOK DURING EMPLOYEE REVIEW. MOTION CARRIED UNANIMOUSLY.**

**PLAN COMMISSION REPORT:**

- The Plan Commission met July 17<sup>th</sup> and acted on a driveway request.

**PUBLIC WORKS REPORT:**

- Inspected driveways and culverts.
- Road Counters were put on 120<sup>th</sup> Avenue and 210<sup>th</sup> Street to collect speed and traffic counts.
- Mack said new truck should be done by August 23<sup>rd</sup> and then will be sent to Universal for 90 to 120 days.
- The road grader tires are 22 years old and need to be replaced. Paul would like to get tires for the grader in October or November and will cost approximately \$9,200.

**CHAIRMAN'S REPORT:**

- Waste Management donated \$9,412 to help offset the cost to increase the depth of new pavement from 2 ½ inches to 3 inches on Oak Drive due to Waste Management's oversized trucks using the road daily.
- Attended Wisconsin Towns Association Meeting in Rothschild where signage change, broadband and ACT 97 were discussed.
- A number of public nuisance properties have been given 60 days to clean up. At the end of 60 days properties will be viewed and the board will follow the process as outlined in the Public Nuisance ordinance.

**Supervisor Mike Wallis**

- Attended trail subcommittee public hearing and read letter from the Town of Osceola in support of Stower Seven Lakes State Trail remaining non-motorized.

**Supervisor Dan Burch**

- The next Ambulance Service meeting will be August 22, 2018
- The Allied Emergency Services quarterly meeting was held July 26, 2018. New by-laws were signed by each municipality.
- Allied Emergency Services is waiting for approval on a no interest USDA loan to build a fire hall in the Town of Alden.

**CLERK-TREASURER'S REPORT:**

Clerk-Treasurer Lorraine Rugroden reported that as of July 31, 2018 bank account balances were \$18,708.87 in the Town's checking account and \$467,286.30 in the Regular Money Market Account and C/D's and \$1,017.88 in the tax deposit account, amounting to total Cash-on-hand of \$502,034.25.

**NEXT MEETINGS**

September 4, 2018 Town Board Meeting Agenda:

- Public Nuisance Properties
- 68th Avenue Road Work
- Speed limit at Poplar Lake
- Wisconsin Retirement Fund
- New Road Grader Tires
- Historical Society Request For Mowing and Brushing

**ADJOURNMENT:**

**MOVED, SECODED BURCH/WALLIS TO ADJOURN THE AUGUST 7, 2018 TOWN BOARD MEETING. MOTION CARRIED UNANIMOUSLY.**

Being no further business to come before the Board, the Meeting was adjourned at 9:23 p.m.

**APPROVED: 9/4/2018**

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Lorraine Rugroden, Clerk/Treasurer