

**TOWN OF OSCEOLA
BOARD OF SUPERVISORS MEETING
Tuesday April 9, 2019**

MINUTES

The Board of Supervisors of the Town of Osceola met for a regular monthly meeting Tuesday April 9, 2019, at 7:04 p.m. at the Osceola Town Hall, Dresser, Wisconsin.

CHAIRMAN SCHMIDT CALLED THE MEETING TO ORDER AT 7:04 P.M.

Chairman Schmidt verified that the meeting agenda had been posted Monday, April 1st at the Town Hall, the Dresser Post Office, First National Community Bank, and the Town of Osceola Website. A complimentary meeting notice was also sent to The Sun for publication.

Chairman Schmidt led the PLEDGE OF ALLEGIANCE.

ROLL CALL:

PRESENT: Doug Schmidt, Mike Wallis and Dan Burch.

ABSENT:

ALSO PRESENT: Lorraine Rugroden – Clerk/Treasurer, Ed Everson, Tom Magnafici, Teresa Halstrom, Harold Mickelson, Shelly Museus, Paul Baker, Steve Heichel, Warren Johnson and Jane Carlson.

PRESENTATION OF BILLS: Check numbers 16410 through 16479 have been approved by Chairman Schmidt and Supervisor Burch totaling \$155,546.73. Supervisor Wallis will finish auditing the bills after the meeting.

AGENDA:

MOVED AND SECONDED BY WALLIS/BURCH TO APPROVE THE APRIL 9, 2019 TOWN BOARD MEETING AGENDA. MOTION CARRIED UNANIMOUSLY.

PUBLIC COMMENT:

Teresa Halstrom said the plow driver did an excellent job plowing this year except at 240th Street and 113th Avenue where people were sliding through the intersection.

MOVED AND SECONDED BY BURCH/WALLIS TO APPROVE THE MARCH 5, 2019 REGULAR TOWN BOARD MEETING MINUTES. MOTION CARRIED UNANIMOUSLY.

Hearing Accessibility For All Participants at Town Board Meetings According to The Americans With Disabilities Act (ADA)

It has been suggested that a microphone at the town board meetings would help hear the meeting discussion better. Chairman Schmidt contacted Bitworks and asked them to recommend the type of microphone and recorder that would work best during meetings at the town hall. Chairman Schmidt will meet with JR on Thursday at the town hall in order for him to observe the type of set up the town has. Cost was estimated to be about \$350. The board discussed various options and will try to have both devices in place for the April 16th Annual Meeting. The board approved the purchase of a microphone and recorder not to exceed \$400.

MOVED AND SECONDED BY BURCH/WALLIS TO APPROVE THE PURCHASE OF A MICROPHONE AND A RECORDING DEVICE NOT TO EXCEED \$400. MOTION CARRIED UNANIMOUSLY.

Clean Up of Public Nuisance Properties

According to Chairman Schmidt, there has been some concern expressed regarding a number of public nuisance properties. One property north on 200th Street, has cars parked in the woods. Chairman Schmidt said he called Jason Kjeseth at Polk County Zoning and notified him of the situation. Jason addresses any unlicensed and inoperable cars. The property at Nye across from Brothers Country Mart is still not cleaned up. The board said that they had given the property owner at Nye until May 1st to clean up. The board was also notified of approximately “300 tires collecting rain and breeding mosquitos” near the old store at Nye. Chairman Schmidt said he will work with the county to see what they have to say about the tires and about the cars parked in the woods on 200th Street.

2019 Lawn Mowing Bids

A lawn mowing bid was received from Willey’s Lawn & Outdoor Service to mow the lawns at Sand Lake, Dwight Lake and the Town Hall. The bid per time:

Sand Lake Beach	\$80.00
Dwight Lake Beach	\$35.00
Town Hall	\$45.00

MOVED AND SECONDED BY BURCH/WALLIS TO AWARD THE LAWN MOWING BID TO ERIC WILLEY TO MOW LAWNS AT SAND LAKE, DWIGHT LAKE AND THE TOWN HALL IN 2019. MOTION CARRIED UNANIMOUSLY.

Pleasant Prairie Cemetery Meeting Approval

Bill Robins, representing Pleasant Prairie Cemetery board, has requested use of the Town Hall for their annual meeting on Wednesday, April 17, 2019 or April 24, 2019. The Board agreed to allow Pleasant Prairie Cemetery use the Town Hall for their annual meeting on April 17, 2019. Bill Robins will be contacted and arrangements will be made to open and close the Town Hall.

MOVED, SECONDED BY SCHMIDT/BURCH TO ALLOW THE PLEASANT PRAIRIE CEMETERY BOARD TO USE THE TOWN HALL FOR THEIR ANNUAL MEETING ON APRIL 17, 2019. MOTION CARRIED UNANIMOUSLY.

Request for Horse Warning Signs to be Installed at 240th Street & 113th Avenue

Chairman Schmidt wants the Town Board to weigh in on a request he and Paul Baker received to install horse warning signs on CTH S, 113th Avenue, 240th Street. Teresa Halstrom said there are ten horses in the neighborhood and currently the arenas are to wet and the trails are to swamped for them to ride, so they have been riding on the road a bit. They are concerned that drivers drive that section of road to fast and don't practice good driving etiquette when the horses are on the road. According to Teresa, if signs were placed on CTH S, 113th Avenue and 240th Street it would make drivers more aware that they might come across people who are ridding horses. She told the board she has watched cars fly through the stop signs on 240th Street that intersect with 113th Avenue.

Paul Baker, Public Works Supervisor, suggested putting a stop ahead sign in both directions warning those who travel the section to be prepared to stop. Horse warning signs could be placed under each sign. The signs cost \$35 - \$37 a piece and Teresa said they are willing to pay for the signs to be installed on 240th Street and 113th Avenue. Paul said he has posts and agreed to install the four signs upon delivery. The board agreed that the town would install the stop ahead signs and attach the horse warning signs. The owner(s) of the horses will pay for the horse warning signs.

Set Date and Time for Annual Road Tour

A date and time for the annual road tour will be set up when the board members can agree with a date and time. Supervisor, Brandon Whittaker will be contacted to find out if it will work with his schedule. The road tour usually takes between three and four hours.

2019 Road Work

Paul Baker, Public Works Supervisor has been working on developing a list of roads that need roadwork this year and will have a better idea once the road tour is completed. He will also be updating the Five Year Road Plan. He said there has been a lot of blow outs going on at Poplar Lake, 230th Street, 120th Avenue and at the boat landing at Sand Lake.

Supervisor Wallis said the board budgeted for another .5 miles of paving this year and the town should try to do 1.75 to 2 miles of paving each year to keep up with the road demands. The board discussed various road issues including pulverizing, laying a new base and increasing the depth of new pavement from 2 ½ inches to 3 inches on 68th Avenue due to oversized equipment that use the road daily. The road goes west off of 218th Street and ends at the Warren Johnson Farm.

Capital Equipment

The board reviewed the capital equipment plan. The next capital equipment purchase is expected to be a tractor and mower. Replacement cost is estimated at \$160,000. Paul Baker said the town can fix up the tractor and try to get a little more money for it

and may be able to sell it outright. The town may want to separate the tractor from the equipment and get more for it.

The board discussed creating a separate budget line item for the tractor and mower. The money the town receives from selling the old Peterbilt plow truck can be used to purchase the tractor. It is estimated that the International plow truck will be replaced in 2025.

Plan Commission Appointments

Chairman Schmidt nominated Tony Havranek as Citizen Member of the Plan Commission for another three year term, ending April 30, 2022.

Chairman Schmidt nominated Bob Wright as Citizen Member of the Plan Commission for another three year term, ending April 30, 2022

MOVED, SECONDED BY WALLIS/BURCH TO REAPPOINT TONY HAVRANEK AND BOB WRIGHT AS CITIZEN MEMBERS TO THE PLAN COMMISSION FOR A THREE YEAR TERM BEGINNING MAY 1, 2019 AND ENDING APRIL 30, 2022. MOTION CARRIED UNANIMOUSLY.

Osceola Ambulance Board Appointments

Last year Warren Johnson and Dan Burch served on the Ambulance Board. Since Dan Burch will no longer be on the Town Board, he will not be able to serve as town board member on the Osceola Area Ambulance Board. Chairman Schmidt appointed Dan Burch as citizen member to the Osceola Area Ambulance Service for a one year term beginning May 1, 2019.

MOVED, SECONDED BY WALLIS/SCHMIDT TO APPOINT DAN BURCH AS CITIZEN MEMBER TO THE AMBULANCE BOARD FOR ONE YEAR BEGINNING MAY 1, 2019. MOTION CARRIED 2 - 0 - 1.

Chairman Schmidt appointed Brandon Whittaker as town board member to the Osceola Area Ambulance Service for a one year term beginning May 1, 2019.

MOVED, SECONDED BY WALLIS/BURCH TO APPOINT BRANDON WHITTAKER AS TOWN BOARD MEMBER TO THE AMBULANCE BOARD FOR ONE YEAR BEGINNING MAY 1, 2019. MOTION CARRIED UNANIMOUSLY.

PUBLIC WORKS REPORT:

- Road weight restrictions went into effect March 21, 2019 on town roads until further notice.
- Railroad ties will be replaced on 90th Avenue. Work is expected to begin in 2 - 3 weeks depending on the weather.
- One of the concrete pads at Poplar Lake boat landing is up and a decision will need to be made as to what to do to level it.
- There's a big hole in a culvert on 100th Avenue. If not fixed, it will wash out the ditch. The Village of Dresser is trying to determine who owns the culvert. Bob Clark will be contacted in hopes of gaining more information.

PLAN COMMISSION

- The Plan Commission worked on updates to the Comprehensive Plan.

CHAIRMAN'S REPORT:

- Spring flooding Issues were reported on 92nd Avenue, 93rd Avenue, 210th Street, 240th Street, Oak Drive and Behning Creek. Kathy Poiror, Polk County Emergency Management Coordinator, toured some of the flooded areas and worked with Paul to submit estimates to the State of Wisconsin. They are waiting to hear if there are funds available.
- Gutters were damaged on the new town hall roof from the snow and ice this year. Cody from C & C Services said he will send someone to take a look at it.
- For those who have adopted a section of town road, now is a good time to pick up the ditches before the grass starts growing.

Supervisor Mike Wallis

- There is a fire board meeting for Allied Emergency Services on April 25, 2019.

Supervisor Dan Burch

- The next Osceola Area Ambulance meeting was postponed and won't be for another month.

CLERK-TREASURER'S REPORT:

Clerk-Treasurer Lorraine Rugroden reported that as of March 31, 2019 bank account balances were \$16,355.05 in the Town's checking account and \$212,951.59 in the Regular Money Market Account and C/D's and \$272,948.66 in the tax deposit account, amounting to total Cash-on-hand of \$517,951.59.

NEXT MEETINGS

May 7, 2019 Town Board Meeting Agenda:

- Public Nuisance Properties
- Speed Zones

ADJOURNMENT:

MOVED AND SECONDED BY BURCH/WALLIS TO ADJOURN THE APRIL 9, 2019 TOWN BOARD MEETING. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Board, the Meeting was adjourned at 8:31 p.m.

APPROVED: 5/7/2019

Lorraine Rugroden, Clerk/Treasurer