

**TOWN OF OSCEOLA
BOARD OF SUPERVISORS
SPECIAL TOWN BOARD MEETING
NOVEMBER 18, 2019**

MINUTES

The Board of Supervisors of the Town of Osceola met for a Special Town Board Meeting Monday, November 18, 2019, following the Budget Hearing and Special Town Meeting which began at 6:30 p.m. at the Osceola Town Hall, Dresser, Wisconsin.

Town Board Chair Doug Schmidt **CALLED THE MEETING TO ORDER** at 8:53 p.m.

Notice of the Special Meeting was posted Tuesday, October 15, 2019 at the Town Hall, the Dresser Post Office, First National Community Bank and the website.

ROLL CALL

PRESENT: Doug Schmidt and Mike Wallis. Brandon Whittaker attended by telephone.

ABSENT: None.

ALSO PRESENT: Jo Everson, Interim Clerk/Treasurer, and members of the public which did not sign in.

NEW BUSINESS

RESOLUTION 19-14, A RESOLUTION ADOPTING THE 2020 BUDGET

With the 7.5% decrease in the proposed 2019 levy approved at the Special Town Meeting, the Board will meet on Wednesday, November 20, 2019 at 6:30 to consider the adoption of the proposed 2020 budget.

MOTION BY WALLIS/SCHMIDT TO ALLOW SUPERVISOR BRANDON WHITTAKER TO VOTE AT THE BY TELEPHONE AT THE SPECIAL TOWN BOARD MEETING ON WEDNESDAY, NOVEMBER 20, 2019. MOTION CARRIED.

DISCUSSION OF THE HIRING PROCESS OF THE CLERK/TREASURER POSITION

The Board discussed available options to fill the current vacant position of Clerk/Treasurer since the resignation of Lorraine Rudroden. Those discussed were remaining with a full-time combined position of Clerk/Treasurer; a part-time combined position of Clerk/Treasurer with a part-time Deputy Clerk/Treasurer, two separate part-time positions of Clerk and Treasurer. They were in agreement that the Town must be flexible with the process, and that the pay must be DOQ (depending upon qualifications).

MOTION BY WALLIS/SCHMIDT TO ADVERTISE FOR THE SEPARATE POSITIONS OF TOWN CLERK AT A .6 FTE (24 HOURS A WEEK) AND TOWN TREASURER AT A .3 FTE (12 HOURS A WEEK), WITH FLEXIBLE HOURS, WAGES DEPENDANT UPON QUALIFICATIONS. APPLICATIONS ARE DUE BY DECEMBER 16, 2019, WITH REVIEW BY CHAIR SCHMIDT AND SUPERVISOR WALLIS AT A SPECIAL TOWN BOARD MEETING ON DECEMBER 17, 2019, ATTENDED BY TELEPHONE BY SUPERVISOR WHITTAKER, WITH POSSIBLE INTERVIEWS DECEMBER 20, 2019. MOTION CARRIED.

The Interim Clerk-Treasurer will provide a draft ad for the paper for the Board to review at their budget meeting on Wednesday, November 20, 2019.

APPOINT PLANNING COMMISSION MEMBER

Chair Schmidt nominated Dale Lind as his recommendation to the Planning Commission. His actual term will need to be clarified at a later date.

MOTION BY WALLIS/SCHMIDT TO APPOINT DALE LIND FOR A 2-YEAR TERM AS A MEMBER OF THE TOWN OF OSCEOLA PLANNING COMMISSION. MOTION CARRIED.

HIRE CLEANING SERVICES


The Chair explained that it has come to his attention that the walls of the Town Hall were in need of extensive cleaning, which probably has not been done since it was built 20 years ago. It was his recommendation to hire a cleaning service to do a full one-time cleaning of the hall, bathrooms and office area.

MOTION BY SCHMIDT/WALLIS TO HIRE COUNTRY CLEANERS, DIANE PEER, OWNER, TO DO A FULL ONE-TIME CLEANING OF THE TOWN HALL AT A COST NOT TO EXCEED \$200.00. MOTION CARRIED.

ADJOURNMENT

MOTION BY WALLIS/SCHMIDT TO ADJOURN THE SPECIAL TOWN BOARD MEETING HELD THIS 18TH OF NOVEMBER, 2019. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Board, the Meeting was adjourned at 9:52 p.m.


Jo Eyerson, Interim Clerk/Treasurer

APPROVED: 12/03/2019