

**TOWN OF OSCEOLA
BOARD OF SUPERVISORS
SPECIAL TOWN BOARD MEETING
NOVEMBER 25, 2019**

MINUTES

The Board of Supervisors of the Town of Osceola met for a Special Town Board Meeting Monday, November 25, 2019, beginning at 6:30 p.m. at the Osceola Town Hall, Dresser, Wisconsin.

Town Board Supervisor Mike Wallis **CALLED THE MEETING TO ORDER** at 6:30 p.m.

VERIFICATION OF POSTING

Notice of the Special Meeting was posted Friday, November 22, 2019 at the Town Hall, the Dresser Post Office, First National Community Bank and the website.

ROLL CALL

PRESENT: Mike Wallis and Brandon Whittaker

ABSENT: Doug Schmidt

ALSO PRESENT: Jo Everson, Interim Clerk/Treasurer, Amanda Nissen, Neil Gustafson, Ed Everson

NEW BUSINESS

CONSIDER HIRING TEMPORARY TAX COLLECTOR

Current Interim Clerk-Treasurer Jo Everson submitted her resignation as the Interim Clerk-Treasurer effective December 1st, explaining that she no longer wished to participate in the public portion of Board Meetings, taking minutes, and the collection of property taxes. She would, however, be willing to stay behind the scenes to continue organizing the office in preparation for the two new employees that will fill the Clerk and the Treasurer positions. In light of this new development, the Board first discussed how the property taxes would be collected for the Town. Amanda Nissen, Polk County Treasurer, explained what the options would be. The Town could hire Polk County to collect, at an approximate cost of \$4,200 (exact cost to be determined if the Town would proceed to contract with the County), or the Town could hire its own temporary Tax Collector. The Board was very receptive to Nissen's offer to fill the position herself with set collection hours here at the Town Hall.

MOTION BY WHITTAKER/WALLIS TO HIRE AMANDA NISSEN AS THE TOWN OF OSCEOLA'S TEMPORARY TAX COLLECTOR AT \$25.00 PER HOUR FOR APPROXIMATELY 45 HOURS, AND WILL NOTIFY THE BOARD IF THE HOURS EXCEED 50 HOURS. MOTION CARRIED UNANIMOUSLY. Nissen's hours will be:

Friday, December 20th 4:30 pm – 6:30 pm
Saturday, December 28th 9:00 am – 2:00 pm
Tuesday, December 31st 4:30 pm – 6:30 pm
Wednesday, January 8th 5:00 pm – 7:00 pm
Saturday, January 18th 9:00 am – 2:00 pm
Wednesday, January 22nd 5:00 pm – 7:00 pm
Friday, January 31st 4:30 pm – 6:30 pm

CONSIDER HOW TO TEMPORARILY FILL INTERIM CLERK-TREASURER POSITION

Neil Gustafson has volunteered his time to assist in filling the temporary Interim Clerk-Treasurer position until the permanent employees are hired for the Clerk and the Treasurer positions. He will attend Board Meetings, check e-mails, check for telephone messages, issue any permits that are needed, check mail, and do any other incidental office work that might be needed to be done. He does not wish to be paid.

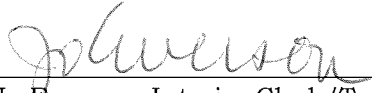
MOTION BY WHITTAKER/WALLIS TO HIRE NEIL GUSTAFSON TO FILL THE TEMPORARY INTERIM CLERK-TREASURER POSITION UNTIL SUCH TIME THE PERMANENT CLERK AND TREASURER ARE HIRED. MOTION CARRIED UNANIMOUSLY.

The Board moved into the office area to review what might be needed to be done prior to the new employees begin work. Discussed were the need for a desk, a laptop computer and cleaning.

ADJOURNMENT

MOTION BY WHITTAKER/WALLIS TO ADJOURN THE SPECIAL TOWN BOARD MEETING HELD THIS 25TH OF NOVEMBER, 2019. MOTION CARRIED UNANIMOUSLY.

Being no further business to come before the Board, the Meeting was adjourned at 7:30 p.m.



Jo Everson, Interim Clerk/Treasurer

APPROVED: 12/03/2019