

**TOWN OF OSCEOLA
PLAN COMMISSION
REGULAR MONTHLY MEETING
TUESDAY, SEPTEMBER 28, 2021 – 6 P.M.**

MINUTES

The Plan Commission of the Town of Osceola met for a meeting on Tuesday, September 28, 2021, at the Osceola Town Hall, Dresser, Wisconsin.

CALL TO ORDER

Plan Commission Chair Desmarais called the meeting to order at 6:00 p.m.

VERIFICATION OF MEETING POSTING

Notice of the Plan Commission Meeting was posted Monday, September 27, 2021, at the Town Hall, the Dresser Post Office, First National Community Bank and the town website.

PLEDGE OF ALLEGIANCE

Chair Desmarais led the group in the Pledge of Allegiance.

ROLL CALL

PRESENT: Chair Bernie Desmarais, Jim Berg, Kim Kaiser, Marianna Schultz, Dan Tronrud, and Jeremy Utke.

ABSENT: Jon Cronick

ALSO PRESENT: Denise Skjerven, Mark Skjerven, and Theresa Utke.

APPROVAL OF PROPOSED AGENDA

MOTION BY BERG / 2ND BY UTKE TO APPROVE THE AGENDA. MOTION CARRIED.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

MOTION BY TRONRUD / 2ND BY BERG TO APPROVE THE MONDAY, AUGUST 30, 2021 MEETING MINUTES. MOTION CARRIED.

PUBLIC COMMENT

None.

OLD BUSINESS

A) EMAILS FOR PLAN COMMISSION MEMBERS

All members have the new email setup using the following format (pc[name]@gmail.com) and Jon Cronick will use his town board email address.

B) TOWN'S COMPREHENSIVE PLAN

All members were presented with a copy of the Town's Comprehensive Plan. Once the 2020 Census Data becomes available (hopefully by late November) we will need to update the Town's Comprehensive Plan. Once the updated Town's Comprehensive Plan is completed and approved, an electronic copy will be added to the town's website.

NEW BUSINESS

A) MINOR SUBDIVISION PROCESS DRAFT

Member Kaiser looked up the process on the Polk County Website and provided some information to the members along with a process that the citizens could follow.

B) REMAINING "ZONING / LAND USE" DECISIONS MADE BY THE PC / TOWN BOARD

More discussion on this in the future. Member Schultz will look into who is responsible to file HOA Covenants and where they are kept, Town vs. County? Members also talked about what applications does the town have on file?

CHAIRMAN'S REPORT

No new updates. Chair Desmarais thanked everyone who provided information for the meeting tonight.

COMMISSION MEMBER COMMENTS

None

FUTURE MEETING AGENDA ITEMS

- 1) Member Schultz will report back her findings regarding HOA Covenants.
- 2) Review what applications the Town has on file Major Sub Division, Minor Sub Division, Driveways etc.
- 3) Chair Desmarais will provide an update on the 2020 census data.

ADJOURNMENT

MOTION BY UTKE/2ND BY TRONRUD (OR KAISER) TO ADJOURN THE PLAN COMMISSION MEETING HELD THIS TUESDAY THE 28TH DAY OF SEPTEMBER 2021. MOTION CARRIED.

Being no further business to come before the Plan Commission, the Meeting was adjourned at 7:00 p.m.

Submitted by: Jim Berg

To be approved by Plan Commission: October 26, 2021

Approved by: 
Bernie Desmarais

Approval Date: 10/26/21