

**TOWN OF OSCEOLA  
PLAN COMMISSION  
REGULAR MONTHLY MEETING  
TUESDAY, OCTOBER 26, 2021 – 6 P.M.**

**MINUTES**

The Plan Commission of the Town of Osceola met for a meeting on Tuesday, October 26, 2021, at the Osceola Town Hall, Dresser, Wisconsin.

**CALL TO ORDER**

Chair Desmarais called the meeting to order at 6:00 p.m.

**VERIFICATION OF MEETING POSTING**

Notice of the Plan Commission Meeting was posted at the Town Hall, the Dresser Post Office, First National Community Bank and the Town Website.

**PLEDGE OF ALLEGIANCE**

Chair Desmarais led the group in the Pledge of Allegiance.

**ROLL CALL**

**PRESENT:** Chair Bernie Desmarais, Jim Berg, Kim Kaiser, Marianna Schultz, Dan Tronrud, Jon Cronick and Jeremy Utke.

**ARRIVED:** 6:08 PM Marianna Schultz

**ABSENT:** None

**ALSO PRESENT:** Denise Skjerven, Ed Everson and Donna Berg.

**APPROVAL OF PROPOSED AGENDA**

MOTION BY BERG / 2<sup>ND</sup> BY TRONRUD TO APPROVE THE AGENDA. MOTION CARRIED.

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

MOTION BY KAISER / 2<sup>ND</sup> BY BERG TO APPROVE THE TUESDAY, SEPTEMBER 28, 2021 MEETING MINUTES. MOTION CARRIED.

**PUBLIC COMMENT**

None.

**OLD BUSINESS**

**A) EMAILS FOR PLAN COMMISSION MEMBERS**

Hopefully Connecting Point will have new emails for everyone next week.

**B) TOWN'S COMPREHENSIVE PLAN**

Everyone now has a copy of the current comp plan. We will work on updates once the census data is available.

**C) MINOR SUBDIVISION PROCESS DRAFT**

We will talk about this during new business.

**NEW BUSINESS**

**A) TWO NEW SUBDIVISION REQUESTS**

MOTION BY BERG / 2ND BY TRONRUD TO RECOMMEND THE TOWN BOARD APPROVE THE SUBDIVISION REQUESTS AS PRESENTED. AFTER SOME DISCUSSION THE MOTION WAS AMENDED BY DESMARAIS / 2ND BY UTKE TO ADD LANGUAGE THAT THE SUB DIVISION CHECKLIST BE COMPLETED BEFORE THE TOWN BOARD APPROVED THE REQUEST. MOTION CARRIED.

**B) DRIVEWAY PERMIT APPLICATION**

MOTION BY TRONRUD / 2ND BY KAISER TO RECOMMEND THE TOWN BOARD DENY THE NEW DRIVEWAY REQUEST. AFTER SOME DISCUSSION AND REVIEW THE REQUEST GOES AGAINST THE CURRENT ORDANACE. MOTION CARRIED

**C) SECONDARY GARAGE BUILDING PERMIT APPLICATION**

MOTION BY SCHULTZ / 2ND BY KAISER TO HAVE DENISE CONTACT THE PROPERTY OWNER. PROVIDE THE PROPERTY OWNER WITH PROPER PROCEDURE AND APPLICATION FOR A NEW BUILDING AND THE PLAN COMISSION WILL FOLLOW UP AS NEEDED. MOTION CARRIED.

**D) ZONING COMPLIANCE / VIOLATIONS PROCESS**

AFTER SOME DISCUSSION THE PLAN COMISSION WOULD LIKE TO ~~TO~~ COUNTY NOTIFY THE TOWN WHENEVER A NOTICE IS SENT OUT TO A TOWN RESIDENT.

*TO*

**CHAIRMAN'S REPORT**

No new updates.

**COMMISSION MEMBER COMMENTS**

**Jon Cronick** – Getting updates and documenting them is a good thing

**Marianna Schultz** – We should notify the county when town residents contact us regarding violations.

**Kim Kaiser** – We should update ourselves on different processes and make sure they are being followed.

**FUTURE MEETING AGENDA ITEMS**

1) Chair Desmarais will provide an update on the 2020 census data.

**NEXT PLAN COMMISSION MEETING**

Meeting set for November 30, 2021 6 PM

**ADJOURNMENT**

MOTION BY BERG/2<sup>ND</sup> BY KAISER TO ADJOURN THE PLAN COMMISSION MEETING HELD THIS TUESDAY THE 26TH DAY OF OCTOBER 2021. MOTION CARRIED.

Being no further business to come before the Plan Commission, the Meeting was adjourned at 7:16 p.m.

Bernie Desmarais, Chair

**TO BE APPROVED:** November 30, 2021