

**TOWN OF OSCEOLA  
PLAN COMMISSION  
REGULAR MONTHLY MEETING  
TUESDAY, NOVEMBER 30, 2021 – 6 P.M.**

**MINUTES**

The Plan Commission of the Town of Osceola met for a meeting on Tuesday, November 30, 2021, at the Osceola Town Hall, Dresser, Wisconsin.

**CALL TO ORDER**

Chair Desmarais called the meeting to order at 6:00 p.m.

**VERIFICATION OF MEETING POSTING**

Notice of the Plan Commission Meeting was posted at the Town Hall, the Dresser Post Office, First National Community Bank and the Town Website.

**PLEDGE OF ALLEGIANCE**

Chair Desmarais led the group in the Pledge of Allegiance.

**ROLL CALL**

**PRESENT:** Chair Bernie Desmarais, Jim Berg, Kim Kaiser, Marianna Schultz, Jon Cronick and Jeremy Utke.

**ARRIVED:** 6:28 PM Kim Kaiser

**ABSENT:** Dan Tronrud

**APPROVAL OF PROPOSED AGENDA**

MOTION BY UTKE / 2<sup>ND</sup> BY BERG TO APPROVE THE AGENDA. MOTION CARRIED.

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

MOTION BY BERG / 2<sup>ND</sup> BY CRONICK TO APPROVE THE TUESDAY, OCTOBER 26, 2021 MEETING MINUTES. MOTION CARRIED.

**PUBLIC COMMENT**

- A) Neil thanked everyone and also gave an update on the driveway permit process.
- B) A town resident asked to be on the future agenda regarding some property that she purchased and has questions about our ordinances.
- C) Teresa handed out some information regarding cemeteries.

**NEW BUSINESS**

**A) SUBDIVISION PROCESS AND CHECKLIST**

DISCUSSION AND REVIEWED OUR TOWN ORDINANCES.

**B) DRIVEWAY PERMIT APPLICATION**

DISCUSSION AND REVIEWED OUR TOWN DRIVEWAY PERMIT APPLICATION PROCESS

**CHAIRMAN'S REPORT**

CHAIR DESMARAIS WILL DRAFT A LETTER FOR THE MEMBERS TO REVIEW AND PRESENT TO THE TOWN BOARD. RECOMMENED THAT A LETTER TO SENT TO POLK COUNTY REMINDING THEM OF OUR PERMITTING PROCESS AND TO NOT ISSUE ANY PERMITS UNTIL THE TOWN HAS APPROVED THE DRIVEWAY PERMIT.

**COMMISSION MEMBER COMMENTS**

NONE

**FUTURE MEETING AGENDA ITEMS**

- 1) Review six addresses that have applied for driveway permits. Chair Desmarais will contact the applicants and ask them to attend the meeting to answer any questions.
- 2) Review the two Arden Construction lot division requests.

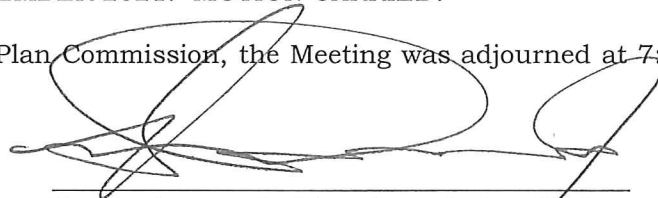
**NEXT PLAN COMMISSION MEETING**

Meeting set for December 21, 2021 6 PM

**ADJOURNMENT**

MOTION BY CHAIR DESMARAIS/2<sup>ND</sup> BY UTKE TO ADJOURN THE PLAN COMMISSION MEETING HELD THIS TUESDAY THE 30TH DAY OF NOVEMBER 2021. MOTION CARRIED.

Being no further business to come before the Plan Commission, the Meeting was adjourned at 7:37 p.m.



Bernie Desmarais, Plan Commission Chair

**TO BE APPROVED:** December 21, 2021