

TOWN OF OSCEOLA
Board of Supervisors Meeting
Tuesday, April 13, 2021

Meeting Minutes

The Board of Supervisors of the Town of Osceola met for a regular monthly meeting Tuesday, April 13, 2021, at 6:30 p.m. at the Osceola Town Hall, Dresser, Wisconsin.

PRESENT: Chairman Mike Wallis, Supervisor Warren Johnson, Public Works Tony Johnson, Town Clerk Scott Hildebrand.

PUBLIC ATTENDEES: Ed & Jo Everson, Glyn Thorman, Jim & Donna Berg, Neil Gustafson, James Rochford, Jan Carlson, Diana Anderson, Denise & Mark Skyerven, Dale Lindh, Tom Magnifici, Sandy Ball, Jason Pierson, Jeremy and Teresa Litke, Webley Weingarten, M. Ward, Jon Lennick, John Walsh, L. Malin, Trish Carlson, Therese Durkin, and Bernie Desmerais.

CHAIRMAN WALLIS CALLED THE MEETING TO ORDER AT 6:37 P.M.

Chairman Wallis verified that the meeting agenda was posted at the Town Hall, the Dresser Post Office, Community Bank, and on the Town of Osceola website.

Chairman Wallis led the Pledge of Allegiance.

ROLL CALL: Chairman Wallis, Supervisor Johnson present. Supervisor Whittaker was not present.

PRESENTATION AND APPROVAL OF BILLS: Chairman Wallis and Supervisor Whittaker signed and approved all bills provided by Treasurer Jan Carlson.

SWEAR IN TOWN CLERK: Scott Hildebrand was sworn in as the new Town Clerk by Chairman Wallis.

AGENDA: Wallis proposed to move up Item I of the New Business, Town Hall Recording Options, to the beginning of New Business. **MOVED AND SECONDED BY WALLIS / JOHNSON TO APPROVE THE April 12th MEETING AGENDA. MOTION CARRIED UNANIMOUSLY.**

MEETING MINUTES: Minutes were presented from the:

03/09/21 – Town Board Meeting

03/16, 03/17, 03/23 and 03/25/21 – Special Town Board Meetings

MOTION BY JOHNSON / SECOND BY WALLIS TO APPROVE AS WRITTEN. MOTION CARRIED.

PUBLIC COMMENT:

Chairman Wallis called for a half hour of public comments. Four (4) minutes allotted for each speaker.

Teresa Litke – urged the Board to form a committee to work with the school and Village to investigate better internet options and grants. She also congratulated those who won seats in the April 6th election.

Denise Sigerver – Suggested that Public Comment should be allowed during the New Business portion of the meeting. Even if on a time limited basis. She also inquired how / when Committees and members will be named, as well as encouraged the Board to start using Zoom meeting, or a similar platform, to help share information to the public, as well as report when discussed projects are completed by Staff.

Bernie Desmarais – expressed concerns that the Variance request in “Item D” of New Business should be referred to the County, with no decision from the Town Board.

PUBLIC WORKS REPORT

- Tony spoke to his monthly report and advised that Road Restrictions were lifted on April 12th.
- Docks were in as of April 9th

MOTION by Whittaker / 2nd by Johnson to authorize purchase of patch equipment truck for \$12K. Vote: Yes 3 – motion passed. Money to come out of road repair budget.

CLERK and TREASURER's REPORT

- Jo Everson deferred to whatever information was shared in the packet.
- Jan Carlson discussed the Accounting Policy, submitted checks for March 01 – April 12, and is working on coding for future reports. There are a lot of concerns, but she is getting there.
- Balances were reported for the General Account - \$; Money Market \$; Dresser - \$; and CD - \$;

MOTION by Wallis / and by Johnson to approve Treasurer's Reports.

OLD BUSINESS

1. Security System Key FOB Authorization and Scheduling Application Purchase. **MOTION by Wallis / 2nd by Johnson to approve \$60.95 per month for Security System Key FOB and Application purchase. All in favor, 2 voted YES and motion passed.**
2. Review of Lawncare Bids. Bids were received by White Pine Property Management for \$120 per time and Lake Front Lawn and Dock for \$150 per time. **MOTION by Johnson / 2nd by Wallis to award the bid to White Pine Property Management for \$120 per time. All in favor, 2 voted YES and motion passed.**

NEW BUSINESS

1. Town Hall Recording Options – Brian and Brian were present to evaluate the audio system. They recommended going with what is currently in place and re-evaluate needs at a later date. Johnson did suggest getting the computer tower fixed, to ensure proper recording of meetings. NO ACTION.
2. 2021 Road Bids were reviewed –
 - Scrub Seal – **MOTION by Wallis / 2nd by Johnson to award to Farner in an amount not to exceed \$79,631. All in favor, 2 voted YES and motion passed.**
 - Chip Seal – **MOTION by Johnson / 2nd by Wallis to award to Farner in an amount not to exceed \$24,206. All in favor, 2 voted YES and motion passed.**
 - Spray Patch – **MOTION by Johnson / 2nd by Wallis to award to Farner in an amount not to exceed \$23,000. All in favor, 2 voted YES and motion passed.**
 - Poly Flex – **MOTION by Wallis / 2nd by Johnson to award to Sealtech in an amount not to exceed \$24,054. All in favor, 2 voted YES and motion passed.**
 - Crack Fill – **MOTION by Johnson / 2nd by Wallis to award to Superior Sealers in an amount not to exceed \$24,116. All in favor, 2 voted YES and motion passed.**
 - Striping – **MOTION by Johnson / 2nd by Wallis to award to Farner in an amount not to exceed \$9,536. All in favor, 2 voted YES and motion passed.**

Public Works Director Johnson indicated the total of the awarded bids came in under the expected budget.

3. Two (2) Landscaping Bids were Considered for Town Hall. Outdoor Space advised this project could be completed in the next 2-3 weeks. **MOTION by Johnson / 2nd by Wallis to award the low bid to Outdoor Space, LLC, in an amount not to exceed \$2,645.00. All in favor, 2 voted Yes and motion passed.**
4. Form Committee for Future Technology Grant. **Board agreed NO ACTION to be taken at this time as Committee Assignments among Board Members will take place in the coming weeks.**
5. John Walsh / Tim Schuster Variance Request – 815 200th Street. Much discussion was had, but this is not really a “Variance Request.” Walsh clarified the County directed him to bring before the Board the issue of a setback waiver, as this pertained to a Township Road, not a County Road. **MOTION by Wallis / 2nd by Johnson to approve road setback request, to be no less than Fifty-Nine (59) feet from the center line. All in favor, 2 voted Yes and motion passed.** The Clerk will provide a copy of the approving minutes to County Zoning.
6. Tim Johnson Zoning District Change Request – 892 River Road. **MOTION by Johnson / 2nd by Wallis to approve request by Mr. Johnson to re-zone land from RA-5 to B-3, Commercial. All in favor, 2 voted Yes and motion passed.**
7. Accounting Procedures Policy. Wallis pointed out the reference to the Transportation Budget on Page 3 of the policy should be removed, as old law. **MOTION by Johnson / 2nd by Wallis to approve Accounting Procedure Policy as Amended. All in favor, 2 voted Yes and motion passed.**
8. Resolution 21-02 Authorizing Signatures on Depository Accounts. After discussion, Supervisor-Elect Lindh volunteered to be the alternate Board Member listed on the Resolution. **MOTION by Johnson / 2nd by Wallis to approve Resolution 21-02, Approving Signatures on Depository Accounts. All in favor, 2 voted Yes and motion passed.**
9. Osceola School District Election Expense. Discussion was held that because of an error by the School District, ballots were sent out incorrectly, which resulted in additional expense to the Town. The County plans on sending a bill to the School District, and a minor bill in the amount of \$259.93 was presented to the Board. **MOTION by Johnson / 2nd by Wallis to send the bill to the School District in the amount of \$259.93. All in favor, 2 voted Yes and motion passed.**
10. Driveway Access on 60th Ave & 218th Street – Johnson expressed concern about safety issues for the proposed location. **NO ACTION.**

CHAIRMAN’S REPORT – Chair Wallis advised he is working on the Road Grant, and noted the Fire Board will meet on Thursday, April 15th.

SUPERVISORS’ REPORT – Supervisor Johnson discussed the Polk County Centerpiece Sports and Agriculture Complex. The County is moving forward and wants to include the municipalities.

REQUESTS FOR FUTURE MEETING AGENDA ITEMS: Next Meeting is scheduled for May 04, 2021.

- Agenda to be issued one week prior to Town Board Meeting.
- Technical Grant Committee
- Road Grant

MOTION BY JOHNSON 2nd BY WALLIS TO ADJOURN TOWN BOARD MEETING. MOTION CARRIED UNANIMOUSLY
Being no further business to come before the Board, the Meeting was adjourned at 8:16 p.m.